# Proceedings of IQAC meeting held on 02/08/2022

#### Members present:

Sl. No.	Name	Designation	Signature
1	Dr. Manoshikha Baruah	Chairperson	Marcial
2.	Sri Alok Goswami	Employee Member	Hereferomen
3.	Dr. Swapna Neog	G.B. Member	Jue Book
4.	Sri Debobrata Sarma	Sr. Advocate, member of local community	Marval Sugarous Suepondo Hoppod
5.	Prof. Jogen Ch. Kalita	Stakeholder	-4-01-57-60
6.	Sri Bhaskar Borah	ACS, member as senior administrative officer	
7.	Sri Jahnavi Das	Staff member	
8.	Dr. Sewali Borah	Coordinator	Chorcal
9.	Sri Mitali Devi	Staff Member	Win
10.	Sri Bandana Sabhapandit	Staff member	deser
11.	Mehjabeen Hussain	Asstt. Coordinator	08
12.	Sri Samar Dev	Office member	Samer
13.	Sri Dilip Saikia	Office member	Del .
14.	Sri Puspendra Rajkhowa	Industrialist	W III
15.	Sri Chiranjib Saikia	Student member	
16.	Sri Lipika Hazarika	Alumni Member	

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Dr. Sewali Borah Coordinator, IQAC College of Education, Nagaon Barras

## Proceedings of IQAC meeting held on 02.08.2022

IQAC coordinator welcomed all the members and briefed about the agenda of the meeting and requested the Principal to Chair the meeting. The meeting held on 02.08.2022 at 11.00 a.m. in IQAC.

The minutes of the meeting are as follows:-

Agenda 1: Regarding minutes of the previous meeting and implementations.

Resolution: Coordinator explained on the different activities held as per the decision of last meeting.

- World Environment Day was celebrated with different activities in 05 June,
   2021.
- Food materials and drinking water distributed among the flood victims in a
  Flood relief camp in Haiborgaon Girls School on 24.05.22. Number of
  participant 25.
- Gender awareness programme held on 2<sup>nd</sup> june, 2022 in Morikolong High School.
- Awareness programme on Gender awreness held on 12 june, 2022 in Dimaruguri High School.
- Awareness programme on Gender Issues held on july 20, 2022 in Ajmol College of Arts, Dagaon

Agenda 2: Regarding celebration of 75th Independence Day.

**Resolution**: Meeting discussed on the matter and decided to observe the 75<sup>th</sup> Independence Day with some special activity to develop the nationalism attitude among the students.

Agenda 3: Regarding awareness program on "Girl Child".

**Resolution:** Being superstitious rural community people still treating the girl child as burden for the family. Meeting discussed on the matter and decided to organize a 'Bator Naat' on the topic to aware the parents about the importance of Girl Child in their life in the month of October, 2023.

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Dr. Sewali Borah Coordinator, IQAC College of Education, Nagaon

Agenda 4: Regarding State level conference and Book inauguration.

**Resolution**: Meeting discussed on the matter. All the members took part in the discussion and provided different suggestions on the matter. After due discussion meeting agreed that a state level conference will be organized on the topic 'Research Trends in Education' and in the same programme the edited book 'Research Trends in Education' will be inuagurated on October, 2022.

Agenda 5: Regarding celebration of Death Anniversary of "Bharat Ratna" Dr. Bhupen Hazarika.

Resolution: Meeting decided to organise a programme on Death Anniversary of Bharat Ratna Dr. Bhupen Hazarika on 5th November, 2022. Meeting decided to hold the programme in the month of November 2022.

Agenda 6: Regarding a motivational programme as a part of Induction programme.

**Resolution:** Meeting discussed on a motivational program for the new comer of the college of the session 2022-2024 as part of Induction programme. Meeting decided to invite Mr. Nitumoni Saikia, EDITOR- in-chief, Pratidin Time, popular and reliable new channel as Chief speaker for the purpose to be held on November, 2022.

Agenda 7: Regarding date for the next meeting.

Resolution: The date for the next meeting will be in the month of November, 2022.

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Dr. Sewali Borah Coordinator, IQAC College of Education, Nagaon Racual

## Proceedings of IQAC meeting held on 25/11/2022

#### Members present:

Sl. No.	Name	Designation	Signature
1	Dr. Manoshikha Baruah	Chairperson	Dereuah
2.	Sri Alok Goswami	Employee Member	
3.	Dr. Swapna Neog	G.B. Member	e le solv
4.	Sri Debobrata Sarma	Sr. Advocate, member of local community	
5.	Prof. Jogen Ch. Kalita	Stakeholder	
6.	Sri Bhaskar Borah	ACS, member as senior administrative officer	
7.	Sri Jahnavi Das	Staff member	
8.	Dr. Sewali Borah	Coordinator Qhord	
9.	Sri Mitali Devi	Staff Member W	
10.	Sri Bandana Sabhapandit	Staff member	
11.	Mehjabeen Hussain	Asstt. Coordinator	
12.	Sri Samar Dev	Office member 3amer	
13.	Sri Dilip Saikia	Office member	24
14.	Sri Puspendra Rajkhowa	Industrialist	
15.	Sri Chiranjib Saikia	Student member	
16.	Sri Lipika Hazarika	Alumni Member	

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Dr. Sewali Borah Coordinator, ICAC College of Education, Nagson Rarenas

## Proceedings of the IQAC meeting held on 25.11.2022

IQAC coordinator welcomed all the members and briefed about the agenda of the meeting and requested the Principal to Chair the meeting. The meeting held on 25.11.2022 at 11.00 a.m. in IQAC.

The minutes of the meeting are as follows:-

Agenda 1: Regarding minutes of the previous meeting and implementations.

**Resolution**: As per the decisions of the last meeting held on 10/09/2022 all the activities organized successfully.

- Independence Day was celebrated with some special activities like drawing competition among small students of "Art School" that is a part of College of Education, Nagaon.
  - Book inauguration programme was held on 26<sup>th</sup> October, 2022. Chief guest for the programme were Prof. Mridul Hazarika, V.C. of MSSV and prof. Dulumoni Goswami, Department of Education, Gauhati University. Number of participant 220.
    - Death anniversary of Bharat Ratna Dr. Bhupen Hazarika was organized on 5th Nov. 2022 very gracefully with the presence of Sri Shekhar jyoti Bhuyan renowned writer; Sri Parthajit Baruah, Principal Renaissance Junior College; Sri Birendra Kr. Das, former Head department of education Dimoria college and Dr. Partha Pratim Phukan, assistant prof. department of assamese, MSSV. Number of participant 300.
      - Awareness programme on 'Girl Education' through drama in street organized.
         The programme organized on 14<sup>th</sup> November, 2022 in the area of Barbazar,
         Nagaon town by the M.Ed. 2<sup>nd</sup> year students. Number of participant 20.
      - Motivational talk programme was organized on 16<sup>th</sup> november, 2022. Sri Nitumoni Saikia, editor-in-chief, Pratidin Time, delivered a thoughtful speech in that programme. Number of participant 300.

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Dr. Sewall Borah Coordinator, IOAC College of Education, Nagson

# Agenda 2: Regarding SWO programme.

Resolution: Meeting discussed on the topic to be held on January 2023. The motto of this programme to develop the life skills among the future generation. Meeting discussed on the matter and different suggestions made by the members on it. After due discussion meeting agreed to hold 'Terracotta' workshop for benefit of the students in the month of January.

# Agenda 3: Regarding guidance programme in 'Modern Jatiya Bidyalaya'.

Resolution: All the members took part in the topic regarding guidance programme in 'Modern Jatiya Bidyalaya'. As it is a high school and many candidates are going to be appeared HSLC examination, so, the meeting decided to provide to the candidates frequent consultancy and guidance to the needy HSLC candidates in different subjects.

## Agenda 4: Regarding hand written magazine.

**Resolution:** Meeting discussed on the matter of publication of hand written version of wall magazine. It a good initiative to preserve in form of hand written magazine of the quality thoughts of B.Ed. students that were reflected in college wall magazine. Meeting agreed to do needful regarding the matter immediately.

# Agenda 5: Regarding Result Analysis of B.Ed. session 2021.

**Resolution:** Result analysis is done by the Academic Committee. Result declared by Gauhati University on 10.12.2022 and the result of the session 2021-2022 is as follows –

	Male	Female	Total
Appeared	18	79	97
Passed	18	79	97
1st class	18	79	97

Pass percentage 100%

Agenda 6: Regarding New Year Celebration and felicitation of senior members of the community.

Resolution: Meeting discussed on the matter of celebration of new year and the felicitation programme of senior members of the community. All the members took part in the discussion and agreed to do the same. It a heritage of the college to celebrate the new year with the

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family members of the institution since 2010. This time meeting decided to felicited Prof. Sahajananda Ojah former President of the college Governing Body as a part of this celebration.

Agenda 7: Regarding pre- Bhogali Bihu celebration.

Resolution: Meeting discussed on the matter. All the members took part in the discussion. All were agreed to celebrate pre Bhogali Bihu in the college campus among the college employees and the students.

Agenda 8: Regarding Plantation Drive.

**Resolution:** IQAC coordinator placed the agenda in the meeting. All the members presented in the meeting took part in the discussion and decided to arrange a programme on it and involve in plantation.

Agenda 9: Regarding fixation of the next meeting.

Resolution: Meeting decided to hold the next meeting in Feb, 2023.

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Dr. Sewali Borah Coordinator, ICAC College of Education, Nagaon Pearwas

## Proceedings of IQAC meeting held on 22/02/2023

#### Members present:

Sl. No.	Name	Designation	Signature
1	Dr. Manoshikha Baruah	Chairperson	Raserah
2.	Sri Alok Goswami	Employee Member	
3.	Dr. Swapna Neog	G.B. Member	
4.	Sri Debobrata Sarma	Sr. Advocate, member of local community	1 4/1
5.	Prof. Jogen Ch. Kalita	Stakeholder	
6.	Sri Bhaskar Borah	ACS, member as senior administrative officer	
7.	Sri Jahnavi Das	Staff member	
8.	Dr. Sewali Borah	Coordinator Sorah	
9.	Sri Mitali Devi	Staff Member Soudil	
10.	Sri Bandana Sabhapandit	Staff member Staff member	
11.	Mehjabeen Hussain	Asstt. Coordinator	
12.	Sri Samar Dev	Office member Sarret	
13.	Sri Dilip Saikia	Office member	
14.	Sri Puspendra Rajkhowa	Industrialist	
15.	Sri Chiranjib Saikia	Student member	
16.	Sri Lipika Hazarika	Alumni Member	-

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Dr. Sewali Borah Coordinator, IQAC College of Education, Nagaon Barral

# Proceedings of IQAC meeting held on 22.02.2023

IQAC coordinator welcomed all the members and briefed about the agenda of the meeting and requested the Principal to Chair the meeting. The meeting held on 22.02.2023 at 11.00 a.m. in IQAC.

Agenda 1: Regarding minutes of the previous meeting and implementations.

Resolution: As per the decisions of the last meeting held on 10/09/2022 all the activities organized successfully.

- Workshop on 'Terracotta' was held on 12 to 15 December, 2022 for benefit of the students in their future. Sri Chitra Ranjan Bora, Visual Artist and Secretary of Kolong Kola Kendra Puranigudam Ngaon, Sri Sankar Das, Visual Artist And Dr. Mithun Das, Art Faculty, COEN were participated as resource person in the workshop. Total participant of the workshop was 250.
  - As per the decision of the previous meeting some classes were organized in 'Modern Jatiya Bidyalaya' for the candidates those who are going to be appeared HSLC examination, 2023. Frequent consultancy and guidance offered to the needy HSLC candidates in different subjects by the college in the month of January.
    - As per the resolution of the last meeting college wall magazine was preserved in the handwritten format in the name of JyotiPrapat by B.Ed. 1st year students in the month of January. Total participant of the event was 15.
      - Celebration of new year and the felicitation programme of senior members of the community was held on 3rd January, 2023. Prof. Sahajananda Ojah former President of the college Governing Body was felicities by the college with a Gamosa, Seleng and Jaapi as a part of this celebration.
        - Plantation drive was also successfully conducted by the College of Education, Nagaon on 08.02.2023. The chief guest presented in the programme was Sri Bhdrakanta Hazarika, school teacher and a renowned worker for mankind. Total participant of the programme was 250.

Agenda 2: Regarding a state level conference on "Life Skill Education".

Resolution: Meeting discussed on the matter and decided to hold a State level conference on Life Skill Education. All the members presented in the meeting took part in the discussion and agreed to invite Prof. Polee Saikia as Resourse Person for the same.

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Dr. Sewali Borah Coordinator, IOAC College of Education, Nagaon

Agenda 3: Regarding a workshop on preparation for NAAC.

Resolution: Coordinator placed the agenda in the meeting regarding a workshop on

preparation for NAAC. All the members took part in the matter and decided to organize the

workshop in the month of February by inviting Prof. Jogen Ch. Kalita as resourse person for

the same.

Agenda 4: Regarding International Women Day celebration.

Resolution: Meeting discussed on the matter of International Women's' Day celebration.

Meeting decided to celebrate the occasion. Again meeting decided to launch an award named

"Ananya" to offered the brave and multitalented women of the society. Meeting discussed on

different names for the award and lastly all members agreed to invite Sri Leena Doley, IPS

present SP of Nagaon District in the occasion.

Agenda 5: Regarding an International Art exhibition and Workshop.

Resolution: Meeting discussed on the very important agenda to organize an International

Art exhibition in the month of May. Meeting discussed on the matter elaborately and decided

to do needful.

Agenda 6: Regarding the next meeting of the IQAC.

Resolution: Meeting decided to hold the next meeting in May, 2023.

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Dr. Sevrali Borah Coordinator, IQAC ducation, Nagaon

# Proceedings of IQAC meeting held on 28/05/2023

#### Members present:

Sl. No.	Name	Designation	Signature
1	Dr. Manoshikha Baruah	Chairperson	Reacual
2.	Sri Alok Goswami	Employee Member	Horlgonomico
3.	Dr. Swapna Neog	G.B. Member	Jue Book
4.	Sri Debobrata Sarma	Sr. Advocate, member of local community	Horport Holar port
5.	Prof. Jogen Ch. Kalita	Stakeholder	
6.	Sri Bhaskar Borah	ACS, member as senior administrative officer	-(11 1811 - 1
7.	Sri Jahnavi Das	Staff member	
8.	Dr. Sewali Borah	Coordinator	Way
9.	Sri Mitali Devi	Staff Member	, Way
10.	Sri Bandana Sabhapandit	Staff member	letel
11.	Mehjabeen Hussain	Asstt. Coordinator	Cill
12.	Sri Samar Dev	Office member	Samo
13.	Sri Dilip Saikia	Office member	Same
14.	Sri Puspendra Rajkhowa	Industrialist	N
15.	Sri Chiranjib Saikia	Student member	
16.	Sri Lipika Hazarika	Alumni Member	

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Dr. Sewali Borah Coordinator, IQAC College of Education, Nagaon Barnah

### Proceedings of the IQAC meeting held on 28.05.2023

IQAC coordinator welcomed all the members and briefed about the agenda of the meeting and requested the Principal to Chair the meeting. The meeting held on 28.05.2023 at 11.00 a.m. in IQAC.

The minutes of the meeting are as follows:-

## Agenda 1: Regarding minutes of the previous meeting and implementations.

Resolution: Coordinator explained on the different activities held as per the decision of last meeting.

- A State level conference on Life Skill Education was held on 17.02.23. As par
  the decision of the previous meeting of IQAC Prof Polee Saikia HoD
  Department of Gauhati University was invited as the speaker. Prof. Polee
  Saikia was presented in the programme. All the faculties and the students both
  B.Ed. and M.Ed. participate in the programme.
  - An workshop on preparation for NAAC was organized by inviting Prof. Jogen
    Ch. Kalita, NAAC monitoring officer Govt. Assam. A fruitful programme
    held in the presence of Prof. Jogen Ch. Kolita on 19 Feb, 2023. All the
    faculties, few members of G.B. and all the students participated in the
    programme.
    - Gender awareness programmes were organized in different secondary level school with different activities and speech programme in the month of February and March.
      - The International Womens' Day was celebrated in COEN on 8 March 2023. Sri Leena Doley, IPS present SP of Nagaon District was present in the programme as chief guest in the occasion. She was honoured by the award named "Annanya" to her for her bravery contribution as police officer to the society. All the college employees, members of G.B., and the students of the college participated in meeting.
        - An International Art exhibition was held in 22<sup>nd</sup> May of 2023. It was a grand
          event organized by college of education, Nagaon. All the college employees,
          members of G.B., Students, community members and students of neighboring
          schools participated in the event.

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Dr. Manoshikha Baruah Chairperson, IQAC Agenda 2: Regarding celebration of world environment day.

Resolution: Meeting decided to organise World Environment Day with different activities in the month June, 2023.

Agenda 3: Regarding preparation of academic calendar for the next session.

Resolution: Meeting decided to prepare the academic calendar for the next session with the cooperation of the members of curricular committee.

Agenda 4: Regarding different activities of different committees.

Resolution: Co-ordinator IQAC placed in the meeting about the activities of different committees under IQAC. Meeting appreciated the activities of the committees throughout session. Activities of different committees –

### 1. Committees for Curricular Aspect:

- 1. Declaration of 2<sup>nd</sup> Terminal Examination and remedial teaching of B.Ed. 2<sup>nd</sup> year 21st June to 30<sup>th</sup> June 2022.
  - 2. Celebration of Yoga Divas 21st June
  - 3. Celebration of Independence Day 15th August
    - 4. B.Ed. 1st and 2nd year final examination- 18th August to 10th September
    - 5. Celebration of Teachers Day- 5th September
    - 6. B.Ed. 1st year Induction Programme- 12th October
    - 7. Freshmen Social 'Naba Unmesh 2022'- 15th and 16th November.
    - 8. M.Ed. sessional examination- 3rd, 22nd, 23rd & 24th November.
    - 9. B.Ed. 1st year 1st sessional examination- 12th to 17th December
    - 10. Workshop on 'Aims of Education in Present Scenerio'- 16th December
    - 11. B.Ed. 2nd year 1st sessional Examination- 5th to 10th January 2023
    - 12. Celebration of National Youth Day- 12th January
    - 13. Celebration of Shilpi Divas.
    - 14. College events on sports, cultural & literary 18th to 23rd January
    - 15. Celebration of Netaji's Birthday- 23rd January
    - 16. Celebration of Republic Day and Saraswati Puja- 26th January

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Dr. Sewali Borah
Coordinator, ICAC
College of Education, Nagaon

Dr. Manoshikha Baruah
Chairnerean, ICAC
College of Education, Nagaon

- 17. Workshop on 'Mythical thinking in contemporary life' for B.Ed. 2nd year- 30th January
  - 18. M.Ed. 2nd year Viva of Dissertation- 16th and 17th February
    - 19. Celebration of 'National Science Day'- 28th February
      - 20. Micro-teaching for B.Ed. 1st year- 21st to29th March
        - 21. Demonstration class for B.Ed. 1st year- 6th April
          - 2. Committee for teaching-learning and evaluation -
            - 1. Counseling on APSC (Mains) Examination- 25th April
            - 2. Orientation programme organized to identify student's diversity on 12/10/2022.
              - Workshop on Life Skill Education organized on 17/02/2023.
              - 4. Micro-Teaching for B.Ed. 1st year student 21st Mar to 29th Mar.
              - 5. Demonstration classes on 6th Apr.
              - A counselling programme for the preparation of APSC Exam on 25/04/2023.
              - 7. Workshop on importance on Yoga on 17/12/2023.
              - 8. B.Ed. 2<sup>nd</sup> sessional examination on 05/01/2023.
              - 9. College Annual sports week on 18th Jan to 23th Jan, 2023.
              - 10. Workshop on Mythical thinking in contemporary life for B.Ed. 2<sup>nd</sup> year students 30/01/2023.
                - 11. Special speech programme organized on "New Trends in Education" expert speaker Professor Dulumoni Goswami on 26/10/22.

## 3. Committee for research, innovations and extension -

- 1. An extension programme on carrier guidance and counselling in Khagarijan High School on 03/02/2023.
  - 2. Celebration of Kitapor Din in Khagarijan High School on 06/02/2023.
  - Tree Plantation, Art & Essay Competition and Community Festival in Model English School on 6<sup>th</sup> and 10<sup>th</sup> Feb, 2023.

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- 4. Extempor Speech competition, essay writing competition, quiz competition, observing national teaching day, Art & Craft competition in Concept Senior Secondary School on 6<sup>th</sup> to 24<sup>th</sup> May, 2023.
- 5.Tree plantation programme, pre-bihu celebration, Art competition and poster making competition in Bhugeswar Girls HS School on 12th Apr to 13th May, 2023.
- Tree plantation programme in Laogaon HS School on 20/02/2023.
- 7.Dito Salebration celebration & Art competition in Dhing Girls High School on 09th & 20th May, 2023.
- 8. Art competition and field study in Khagarijan HS School on
- 9. Workshop on Art & Craft in Kironbala Goswami Balika Vidyapith on 05/05/2023.
- 10. Attending regular classes of Govt. Shikshan Mahavidyalaya by Sri Mitali Devi and Sri Bandana Sabhapandit(Faculty, College of Education, Nagaon) as a part of faculty exchange programme on 19/03/2023.
- 11. Celebration of World Mother language Day- 21st February
- 4. Committee for student support and progression -
- 1. Distribution of plants among the secondary schools of Nagaon Town on 15/11/2022.
- 2. Recruitment Drive on 06/12/2022.
- 3. Demonstration classes on micro-teaching workshop by alumni students on 06/04/2023.
- 4. Pre Rongali Bihu celebration on 11.4.23
- 5. Committee for governance, leadership and management-
- Pre Bhogali Bihu celebration on 12.01.23
- 2. An orientation programme on maintenance of green cover campus for teaching and non-teaching staff 8.02.23

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Dr. Sewali Borah Coordinator, IQAC College of Education, Nagaon Rarnas

- 3. Celebration of International Women's Day by Awarding S.P. Leena Doley, APS with Annanya Award, 2023
- 4. Observed Environment Day with different activities on 5th June, 2022
- 5. Observation of Teachers Day on by awarding best teachers of the college by the Governing Body on 5 September, 2022
- 6. To maintain green campus the committee works throughout session effectively.
- 6. Committee for institutional values and best practice-
  - 1. Gender equality in college campus.
  - 2. Green Campus.
  - 7. Committee for library management -
  - 1. Purchasing of books and journals
  - 2. Eextension of library reading capacity
  - 3. Library orientation programme was held on 22th January and 13 February 2023.
  - 8. Grow -green Committee -

Plantation of Neem and Areca Palm

Maintening Green cover of the college compus

Ensuring plastic free campus

Maintening eco-friendly campus

Agenda 4: Regarding date of the next meeting.

Resolution: It was decided that the next meeting will be held on September, 2023.

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Dr. Sewali Borah Coordinator, IQAC College of Education, Nagaon