

Proceedings of IQAC meeting held on 12.10.2019

Members present :

Sl. No.	Name	Designation	Signature
1.	Dr. Manoshikha Baruah	Chairperson	<i>Baruah</i>
2.	Sri Sahajananda Ojah	G.B. member	
3.	Sri Atul Ch. Borah	G.B. member	<i>A. Ch.</i>
4.	Sri Alok Goswami	G.B. member	<i>Alok Goswami</i>
5.	Prof. Jogen Ch. Kalita	Stakeholder	
6.	Sri Arup Saikia	G.B. member	
7.	Sri Jahnvi Das	Staff member	<i>Jahnvi Das</i>
8.	Dr. Sewali Borah	Coordinator	<i>Sewali Borah</i>
9.	Sri Mitali Devi	Staff member	<i>Mitali Devi</i>
10.	Sri Bandana Sabhapandit	Staff member	<i>Bandana Sabhapandit</i>
11.	Sri Samar Dev	Office member	<i>Samar Dev</i>
12.	Sri Dilip Saikia	Office member	<i>Dilip Saikia</i>
13.	Sri Jatindra Mohan Borah	Office member	<i>Jatindra Mohan Borah</i>
14.	Sri Chayanika Handique	Alumni member	<i>Chayanika Handique</i>
15.	Sri Lipika Hazarika	Student member	<i>Lipika Hazarika</i>

Sewali Borah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Baruah

Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Proceedings of the IQAC meeting held on 12.10.2019

IQAC coordinator welcomed all the members and briefed about the agenda of the meeting and requested the Principal to Chair the meeting. The meeting held on 12.10.2019 at 11.00 a.m. in the room of IQAC.

The minutes of the meeting are as follows:-

Agenda 1 : Regarding minutes of the previous meeting and implementations.

Resolution: Coordinator explained on different activities held according to the resolutions of the last meeting.

Agenda 2 : Regarding organization of a workshop on M.Ed. practicum.

Resolution: Meeting discussed on the matter and decided to organize a workshop on 'M.Ed. practicum' in the month of November, 2019. All the members took part in the agenda. Meeting also decided to invite Prof. Gayatree Goswami, HoD, Department of Education and Prof. Kaberi Saha, Department of Education, Gauhati University as resource person for the purpose.

Agenda 3 : Regarding arrangement of classes for TET candidates.

Resolution : Meeting discussed on the matter of SWO programme. All members offered their valuable suggestions in this regard. All the members agreed with the importance of such programme because all the students of B.Ed. 2nd year going to be appeared in Teacher Eligibility Test conducted by the govt. of Assam. Then meeting decided to arrange extra classes for TET preparation by college faculty for extra one hour per day.

Agenda 4 : Regarding date of the next meeting.

Resolution: It was decided that the next meeting will be held on Feb. 2020

S Borah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Baruah

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Chairperson, IQAC
College of Education, Nagaon

Proceedings of IQAC meeting held on 12.02.2020

Members present :

Sl. No.	Name	Designation	Signature
1.	Dr. Manoshikha Baruah	Chairperson	Baruah
2.	Sri Alok Goswami	Employer member	Alok Goswami
3.	Dr. Swapna Neog	G.B. member	Swapna Neog
4.	Sri Debobrata Sarma	Sr. Advocate, member of local community	Debobrata Sarma
5.	Prof. Jogen Ch. Kalita	Stakeholder	
6.	Sri Bhaskar Borah	ACS, member as senior administrative officer	
7.	Sri Jahnvi Das	Staff member	Jahnvi Das
8.	Dr. Sewali Borah	Coordinator	Sewali Borah
9.	Sri Mitali Devi	Staff member	Mitali Devi
10.	Sri Bandana Sabhapandit	Staff member	Bandana Sabhapandit
11.	Sri Samar Dev	Office member	Samar Dev
12.	Sri Dilip Saikia	Office member	Dilip Saikia
13.	Sri Puspendra Rajkhowa	Industrialist	
14.	Mehjebeen Hussain	Asst. Coordinator	
15.	Sri Lipika Hazarika	Alumni member	Lipika Hazarika
16.	Sri Kangkan Krishna Hazarika	Student member	

EBorah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Baruah

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Chairperson, IQAC
College of Education, Nagaon

Proceedings of the IQAC meeting held on 12.02.2020

IQAC coordinator welcomed all the members and briefed about the agenda of the meeting and requested the Principal to Chair the meeting. The meeting held on 12.02.2020 at 11.00 a.m. in the room of IQAC.

The minutes of the meeting are as follows:-

Agenda 1 : Regarding minutes of the previous meeting and implementations.

Resolution : IQAC coordinator expressed that all the programmes scheduled in the last meeting was held successfully.

- Workshop on M.Ed. practicum was also held successfully on. Invited resource person HoD, Department of Education, G.U. Prof. Kaberi Saha was present in the programme on 28.11.2019. Number of participant 50.
- TET preparation classes were arranged under SWO programme for the B.Ed. 2nd year and M.Ed. students for two months duration from 10th January, 2020. Number of participant 25.

Agenda 2 : Regarding reformation of IQAC.

Resolution : IQAC reforms with the following members as per the new guideline of NAAC.

New members of IQAC

1. Dr. Manoshikha Baruah, Chairperson
2. Sri Alok Goswami, Employer
3. Dr. Swapna Neog, Member from G.B.
4. Sri Biren Das, Member from G.B.
5. Prof. J.C.Kalita, Stakholder
6. Sri Bhashkar Borah, ACS, member as senior administrative officer
7. Sri Debobrata Sarma, Senior Advocate, member of local community
8. Sri Puspendra Rajkhowa, Industrialist
9. Sri Jahnvi Das, Staff Member
10. Dr. Sewali Borah, Co-ordinator
11. Sri Mitali Devi, Staff Member

Sewali Borah

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College of Education, Nagaon

Manoshikha Baruah

Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

- Sri Bandana Sabhapondit, Staff Member
13. Mehjabeen Hussain Asst. coordinator
14. Sri Dilip Saikia, Office Member
15. Sri Samar Dev, Office Member
16. Sri Principriya Phukan, Alumni member
17. Sri Kankan Krishna Hazarika, Student member

Agenda 3 : Regarding reformation of other committees under IQAC.

Resolution :

1. Committee for Curricular aspect
2. Committee for teaching-learning and evaluation
3. Committee for research, innovations and extension
4. Committee for infrastructure and learning resources
5. Committee for student support and progression
6. Committee for governance, leadership and management
7. Committee for institutional values and best practice
8. Committee for Library management

Agenda 4: Regarding hand written magazine.

Resolution : Meeting agreed to preserve the wall magazine of the college in hand written form by the B.Ed. 1st year students.

Agenda 5 : Regarding opening of B.A. course.

Resolution : As per regulations of NCTE on integrated B.Ed. course meeting decided for opening of B.A. course from the session 2020-2021. For this purpose all the members of the college Governing Body and college faculties are requested to take necessary arrangement as per university requirements.

Agenda 5 : Regarding a conference on Gerontology.

Resolution: After due discussion meeting agreed to organize a conference on gerontology. Few prominent names were suggested by the members presented in the meeting. Then meeting decided to invite Prof. Gayatree Goswami, and Prof. Dulumoni Goswami, Department of Education, Gauhati University as resource person for the programme.

ESorah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Baruah
Dr. Manoshikha Baruah
Chairman, IQAC
College of Education, Nagaon

Agenda 6 : Regarding preparation of Academic Calendar.

Resolution : Academic Committee is authorized to prepare Academic Calendar for the session 2020-2021.

Agenda 7: Regarding Result analysis.

Resolution : B.Ed. final result declared by Gauhati University on 14.12.2017 and the result of the session 2016-2017 is as follows –

	Male	Female	Total
Appeared	19	74	93
Passed	17	60	77
1 st class	10	37	47

Pass percentage 99%

In case fail student necessary action will be taken by the college authority.

Agenda 8 : Regarding date of the next meeting.

Resolution: It was decided that the next meeting will be held on May, 2020.

Sewali Borah

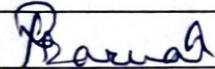



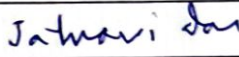
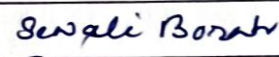
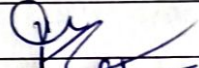
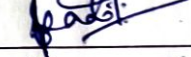

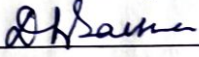

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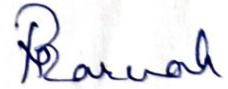
Proceedings of IQAC meeting held on 25.05.2020

Members present :

Sl. No.	Name	Designation	Signature
1.	Dr. Manoshikha Baruah	Chairperson	
2.	Sri Alok Goswami	Employer member	
3.	Dr. Swapna Neog	G.B. member	
4.	Sri Debobrata Sarma	Sr. Advocate, member of local community	
5.	Prof. Jogen Ch. Kalita	Stakeholder	
6.	Sri Bhaskar Borah	ACS, member as senior administrative officer	
7.	Sri Jahnvi Das	Staff member	
8.	Dr. Sewali Borah	Coordinator	
9.	Sri Mitali Devi	Staff member	
10.	Sri Bandana Sabhapandit	Staff member	
11.	Sri Samar Dev	Office member	
12.	Sri Dilip Saikia	Office member	
13.	Sri Puspendra Rajkhowa	Industrialist	
14.	Mehjebeen Hussain	Asst. Coordinator	
15.	Sri Lipika Hazarika	Alumni member	
16.	Sri Kangkan Krishna Hazarika	Student member	



Dr. Sewali Borah
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Dr. Manoshikha Baruah
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Proceedings of the IQAC meeting held on 25.05.2020

Agenda 1 : Regarding minutes of the previous meeting and implementations.

Resolution :

- Coordinator said that initial official works are carried out by the Academic committee for the purpose of opening of B.A. Course in the college.
- As per decision of the last meeting a conference on 'gerontology' held successfully on 08.02.2020 in the presence of Prof. Gayatree Goswami, former HoD, Department of Education, Gauhati University as resource person. Number of participant 50.
- The wall magazine of the college is preserved in hand written form named 'Pragya Prajukti' on 20.04.2019 by the B.Ed. 1st year students of the session 2019-2020. Number of participant 20.
- Academic calendar prepared on 06.05.2020 and distributed among college personal.
- In case of drop out college authority made an enquiry and found that the student got a job in a remote area, as circumstances he could not continue his study.

Agenda 2: Regarding academic calendar.

Resolution: Academic committee is authorized to prepare academic calendar for the session 2020-2021.

Agenda 3: Regarding world environment day.

Resolution : Meeting decided to observe world environment by organizing the following events by the college. Activities are as follows –

- Plantation of Neem tree
- Awareness programme on 'Love Earth, Save Earth"

Agenda 3 : Regarding different activities of different committees.

Resolution : List of activities done by different sub-committees :

1. Academic Committee –

1. 2nd Terminal Examination B.Ed 2nd year – 3-11 June
2. Celebration of Yoga Divas – 21st June

S Borah

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3. Celebration of Independence Day - 15th August
4. Celebration of Teachers' day - 5th September
5. B.Ed 2nd year orientation programme- 6th September
6. B.Ed 1st year orientation programme- 9th September
7. Freshman Social- 23 & 24 October
8. Death Anniversary of Dr. Bhupen Hazarika - 5th November
9. Workshop on Mythology & it's impact on Contemporary life B.Ed 2nd year- 6th November
10. B.Ed 1st & 2nd year First Terminal Examination 23 Nov. to 30th Nov.
11. State level workshop on Gerontology & Test construction (M.Ed) - 28th November
12. Two Day's workshop on Pot painting 2nd year - 10th & 11th December
13. Observation of National Youth Day – 12 January. 2020
14. Observation of Netaji's Birthday- 23th January
15. Celebration of Republic Day - 26th January
16. Celebration of Saraswati Puja- 30th January
17. M.Ed 1st & 2nd year Terminal Examination - 5th Feb. To 12th Feb
18. Micro-Teaching B.Ed 1st year 13th Feb. To 24th Feb.
19. Demonstration class B.Ed 1st year- 5th March
20. M.Ed Get together - 20th March
21. Practice Teaching B.Ed 1st year - 12th March to 24th April.
22. Internship Orientation Programme B.Ed. 2nd Year- 24th January, 2020.

2. Guidance and Counseling Committee –

1. An Educational Guidance Programme for B.Ed students on all the Academic and Non-academic activities. Held on 28/01/2020 at College of Education, Nagaon.
2. A workshop on the preparation of teaching aids . Held on 7/2/2020.

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3. Library Committee-

- (i) Programme on reading habit in the occasion of librarian Day – 12.08.2019
- (ii) Purchasing of books 30.11.2019
- (iii) Journal renewal and new subscription of journal – 12.08.2019

4. Extension Service Committee –

- (i) A programme on art competition in Khagarijaan High School – 17.09.2019
- (ii) A awareness programme on parental attitude towards their child at home in Haiborgaon High School – 29.04.2019.
- (iii) A discussion on parental attitude towards male n female children on 29 . 04.2019 in Haiborgaon High School
- (iv) A workshop on art n craft in Srimanta Shankar Mission on 03.12.2020.
- (v) An art competition in Khagorijan High School on 17.9.2019.

S Borah

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