


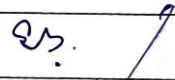

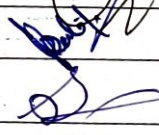


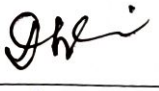

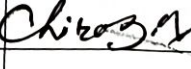


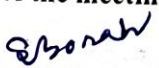
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Proceedings of the meeting held on 10.07.2023

Members present:

Sl. No.	Name	Designation	Photo
1.	<b>Dr. Manoshikha Baruah</b> Principal, College of Education, Nagaon	Chairperson	
2.	<b>Sri Alok Goswami</b> President, College Governing Body	Employer member	
2.	<b>Dr. Swapna Neog</b> Retd. HoD, Nowgong Girls' College	G.B. member	
3.	<b>Sri Debobrata Sarmah</b> Senior Advocate, Nagaon Bar Association	Member of local community	
4.	<b>Prof. Jogen Ch. Kalita</b> Dean, Faculty of Science, Head of Zoology Deptt., Gauhati University	Stakeholder, Academic Adviser	
5.	<b>Sri Bhaskar Bora</b> ACS, allied service	ACS, member as senior administrative officer	
6.	<b>Sri Puspendra Rajkhowa</b> Entrepreneur	Industrialist	
7.	<b>Sri Jahnavi Das</b> Vice-Principal	Staff member	
8.	<b>Dr. Sewali Borah</b> Associate Professor	Coordinator, IQAC	
9.	<b>Sri Mitali Devi</b>	Staff member	
10.	<b>Sri Bandana Sabhapandit</b>	Staff member	
11.	<b>Dr. Surajit Nath</b> Assistant Professor	Assistant Coordinator	
12.	<b>Sri Samar Dev</b> Office Superintendent	Office member	
13.	<b>Sri Dilip Saikia</b> Office Superintendent	Office member	
14.	<b>Sri Jatindra Mohan Borah</b> Accountant	Office member	
15.	<b>Sri Chiranjib Saikia</b> Student, Session 2022-23	Alumni member	
16.	<b>Sri Uddesh Nag</b> Student 2 <sup>nd</sup> year, Session 2023-24	Student member	
17.	<b>Sri Rahul Chakraborty</b> Student 1 <sup>st</sup> year, Session 2023-24	Student member	
18.			

Proceedings of the meeting held on 12.10.2023

  
**Dr. Sewali Borah**  
Coordinator, IQAC  
College of Education, Nagaon

**Proceedings of IQAC meeting held on 10.07.2023**

IQAC coordinator welcomed all the members and as college preparing for NAAC the schedule meeting is preponed in July instead of September 2023. Then coordinator briefed about the agenda of the today's meeting and requested the Principal to Chair the meeting. The meeting held on 10.07.2023 at 12.00 a.m. in IQAC.

The minutes of the meeting are as follows:

**Agenda 1: Regarding minutes of the previous meeting and implementations.**

**Resolution:** Coordinator explained on the different activities held as per the decision of the last meeting.

- College of Education, Nagaon organizes World Environment Day with different activities in the month June, 2023. Such as Drawing competition among the students of Art School on the theme "Trees my best friend".
- Academic calendar is prepared by the committee of curricular aspect for the session 2023-2024.

**Agenda 2: Regarding a meeting between College Employees and Governing Body.**

**Resolution:** Meeting discussed on the agenda to held a meeting the G.B. members and employees of the college in the month of September, 2023 to discuss some important area.

**Agenda 3: Regarding a programme on Swachh Pledge and Cleanliness Drive.**

**Resolution:** College of Education, Nagaon always aware on cleanliness of inside and outside college campus. In relation to it IQAC decided to observe the programme on Swachh Pledge and Cleanliness in the month of September, 2023.

**Agenda 4: Regarding awareness programme on issue of Gender Inequality.**

**Resolution:** As per the previous years this time also gender awareness programme will be organised under IQAC in different secondary schools of Nagaon district.

**Agenda 5: Regarding date for the next meeting.**

**Resolution :** Meeting decided to held the next meeting in the month of October, 2023

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*S Borah*  
**Dr. Sewali Borah**  
 Coordinator, IQAC  
 College of Education, Nagaon

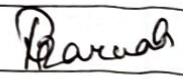



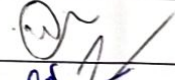
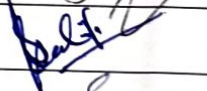


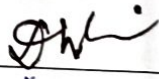

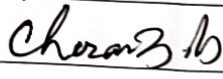
*Baruah*  
**Dr. Manoshikha Baruah**  
 Chairperson, IQAC  
 College of Education, Nagaon




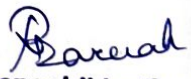
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Proceedings of the meeting held on 12.10.2023

Members present:

Sl. No.	Name	Designation	Signature
1.	<b>Dr. Manoshikha Baruah</b> Principal, College of Education, Nagaon	Chairperson	
2.	<b>Sri Alok Goswami</b> President, College Governing Body	Employer member	
3.	<b>Dr. Swapna Neog</b> Retd. HoD, Nowgong Girls' College	G.B. member	
4.	<b>Sri Debobrata Sarmah</b> Senior Advocate, Nagaon Bar Association	Member of local community	
5.	<b>Prof. Jogen Ch. Kalita</b> Dean, Faculty of Science, Head of Zoology Deptt., Gauhati University	Stakeholder, Academic Adviser	
6.	<b>Sri Bhaskar Bora</b> ACS, allied service	ACS, member as senior administrative officer	
7.	<b>Sri Puspendra Rajkhowa</b> Entrepreneur	Industrialist	
8.	<b>Sri Jahnvi Das</b> Vice-Principal	Staff member	
9.	<b>Dr. Sewali Borah</b> Associate Professor	Coordinator, IQAC	
10.	<b>Sri Mitali Devi</b> Assistant Professor	Staff member	
11.	<b>Sri Bandana Sabhapandit</b> Assistant Professor	Staff member	
12.	<b>Dr. Surajit Nath</b> Assistant Professor	Assistant Coordinator	
13.	<b>Sri Samar Dev</b> Office Superintendent	Office member	
14.	<b>Sri Dilip Saikia</b> Office Superintendent	Office member	
15.	<b>Sri Jatindra Mohan Borah</b> Accountant	Office member	
16.	<b>Sri Chiranjib Saikia</b> Student, Session 2022-23	Alumni member	
17.	<b>Sri Uddesh Nag</b> Student 2 <sup>nd</sup> year, Session 2023-24	Student member	
18.	<b>Sri Rahul Chakraborty</b> Student 1 <sup>st</sup> year, Session 2023-24	Student member	

  
**Dr. Sewali Borah**  
Coordinator, IQAC  
College of Education, Nagaon

  
**Dr. Manoshikha Baruah**  
Chairperson, IQAC  
College of Education, Nagaon

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### Proceedings of the IQAC meeting held on 12.10.2023

IQAC coordinator welcomed all the members and briefed about the agenda of the meeting and requested the Principal to Chair the meeting. The meeting held on 12.10.2023 at 1.00 p.m. in IQAC room.

The minutes of the meeting are as follows:

#### **Agenda 1: Regarding minutes of the previous meeting and implementations.**

**Resolution:** As per the decisions of the last meeting held on 10.07.2023 all the activities organized successfully.

- As per the decision of the last meeting a sitting of the G.B. members and employees of the college was held on 30<sup>th</sup> September, 2023 to discuss some important area. Along with the all members of the G.B., Sri Rupak Sharma (member of G.B.), M.L.A. Nagaon constituency was present in the meeting. The meeting was held successfully with the decision to welcome NAAC by the institution probably in the year 2024. And for the purpose of NAAC meeting decided to work together.
- College of Education, Nagaon observe the programme on Swachh Pledge and Cleanliness in the month of September, 2023. As a part of its 2<sup>nd</sup> year B.Ed. students were took part in cleanliness drive in two secondary schools of Nagaon town to motivate the secondary school students for clean environment concept. Again all the 1<sup>st</sup> year B.Ed. students and M.Ed. students took part in cleaning programme inside of the college campus.

#### **Agenda 2: Regarding Induction programme.**

**Resolution:** Meeting discussed on the agenda and all the members took part in the discussion of organising the Induction programme of the B.Ed. 1<sup>st</sup> year session 2023-24. Meeting decided to invite a person who can motivate the students from the point of view of students diversity.

#### **Agenda 3: Regarding discussion on Revising Two Year B.Ed. syllabus.**

**Resolution:** All the members took part in the topic regarding revising of two years B.Ed. syllabus as per the instruction of Gauhati University. IQAC decided to take part in the process of revising B.Ed. two years syllabus.

*Sewali*  
Dr. Sewali Borah  
Coordinator, IQAC  
College of Education, Nagaon

*Barush*  
Dr. Manoshikha Barush  
Chairperson, IQAC  
College of Education, Nagaon

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**Agenda 4: Regarding hand written magazine.**

**Resolution:** Meeting discussed on the matter of publication of hand written version of wall magazine. It a good initiative to preserve in form of hand written magazine of the quality thoughts of B.Ed. students that were reflected in college wall magazine. Meeting agreed to do needful regarding the matter immediately.

**Agenda 5: Regarding fixation of the next meeting.**

**Resolution:** Meeting decided to hold the next meeting in December, 2023.

\*\*\*\*\*

*Sewali*

**Dr. Sewali Borah**  
Coordinator, IQAC  
College of Education, Nagaon

*Manoshika*

**Dr. Manoshika Baruah**  
Chairperson, IQAC  
College of Education, Nagaon



Proceedings of the meeting held on 24.12.2023

Members present:

Sl. No.	Name	Designation	Signature
1.	<b>Dr. Manoshikha Baruah</b> Principal, College of Education, Nagaon	Chairperson	<i>Manoshikha Baruah</i>
2.	<b>Sri Alok Goswami</b> President, College Governing Body	Employer member	<i>Alok Goswami</i>
3.	<b>Dr. Swapna Neog</b> Retd. HoD, Nowgong Girls' College	G.B. member	
4.	<b>Sri Debobrata Sarmah</b> Senior Advocate, Nagaon Bar Association	Member of local community	
5.	<b>Prof. Jogen Ch. Kalita</b> Dean, Faculty of Science, Head of Zoology Deptt., Gauhati University	Stakeholder, Academic Adviser	
6.	<b>Sri Bhaskar Bora</b> ACS, allied service	ACS, member as senior administrative officer	
7.	<b>Sri Puspendra Rajkhowa</b> Entrepreneur	Industrialist	
8.	<b>Sri Jahnavi Das</b> Vice-Principal	Staff member	<i>Jahnavi Das</i>
9.	<b>Dr. Sewali Borah</b> Associate Professor	Coordinator, IQAC	<i>Sewali Borah</i>
10.	<b>Sri Mitali Devi</b> Assistant Professor	Staff member	<i>Mitali Devi</i>
11.	<b>Sri Bandana Sabhapandit</b> Assistant Professor	Staff member	<i>Bandana Sabhapandit</i>
12.	<b>Dr. Surajit Nath</b> Assistant Professor	Assistant Coordinator	<i>Surajit Nath</i>
13.	<b>Sri Samar Dev</b> Office Superintendent	Office member	<i>Samar Dev</i>
14.	<b>Sri Dilip Saikia</b> Office Superintendent	Office member	<i>Dilip Saikia</i>
15.	<b>Sri Jatindra Mohan Borah</b> Accountant	Office member	<i>Jatindra Mohan Borah</i>
16.	<b>Sri Chiranjib Saikia</b> Student, Session 2022-23	Alumni member	<i>Chiranjib Saikia</i>
17.	<b>Sri Uddesh Nag</b> Student 2 <sup>nd</sup> year, Session 2023-24	Student member	
18.	<b>Sri Rahul Chakraborty</b> Student 1 <sup>st</sup> year, Session 2023-24	Student member	

*Sewali Borah*

**Dr. Sewali Borah**  
Coordinator, IQAC  
College of Education, Nagaon

*Manoshikha Baruah*  
**Dr. Manoshikha Baruah**  
Chairperson, IQAC  
College of Education, Nagaon

**Proceedings of the IQAC meeting held on 24.12.2023**

IQAC coordinator welcomed all the members and briefed about the agenda of the meeting and requested the Principal to Chair the meeting. The meeting held on 24.12.2023 at 2.00 p.m. in IQAC room.

The minutes of the meeting are as follows:

**Agenda 1: Regarding minutes of the previous meeting and implementations.**

**Resolution:** As per the decisions of the last meeting held on 12.10.2023 all the activities organized successfully.

- The Induction programme of the B.Ed. 1<sup>st</sup> year session 2023-24. Meeting decided to invite a person who can motivate the students from the point of view of students' diversity.
- All the faculty members of college of Education, Nagaon took part in the process of B.Ed. syllabus reviewing of Gauhati University continuously throughout month of October and November. A workshop organised on it by the college of Education, Nagaon where a team of teachers from Krishna Bora B.Ed. College, Nazir Azmal B.Ed. College, Biswanath B.Ed. College and Morigaon College of Education participated. The resolutions of the meeting on revision of two years B.Ed. syllabus is sent to the Gauhati University.
- The publication of hand written version of wall magazine named **JyotiPrapat (session 2022-23)** for the session 2023-24 is prepared by 10 students of B.Ed.
- Gender awareness programme were organised by IQAC in four secondary schools of Nagaon district in the month of September and October, in where the college interns were also took part actively. The schools are Nowgong Mission Higher Secondary School; Motiraam Bora H.S. Balika Vidypith, Nagaon; Kironbala Goswami Balika Vidyapith, Nagaon; Ratnakanta Borkakati High School; and Auniaati High School.

**Agenda 2: Mourns on death of active member of IQAC Debobrata Sharma.**

**Resolution:** All the members presented in the meeting mourn death of Advocate Debobrata Sharma, a very active member of IQAC, college of education, Nagaon.

*Sewali*  
**Dr. Sewali Borah**  
 Coordinator, IQAC  
 College of Education, Nagaon

*Baruah*  
**Dr. Manoshikha Baruah**  
 Chairperson, IQAC  
 College of Education, Nagaon



**Agenda 3: Regarding reformation of IQAC.**

**Resolution:** Meeting discussed on reformation of IQAC as per NAAC regulation in the death of advocate Debobrata Sharma. Meeting formed the IQAC with the following members –

1. Dr. Manoshikha Baruah, Chairperson (Principal, COEN)
2. Sri Alok Goswami, Employer Member (President, College GB)
3. Dr. Swapna Neog, G.B. Member (Rtd. HoD, Nowgong Girls College)
4. Sri Ranjit Baruah, Stakeholder (Coordinator NAAC, Nowgong Girls' College)
5. Sri Jahnavi Das, Staff member (Vice Principal, COEN)
6. Dr. Sewali Borah, Coordinator IQAC (Associate Professor)
7. Dr. Surajit Nath, Asst. Coordinator IQAC (Assistant Professor)
8. Sri Samar Dev, Office member (Grade III, COEN)
9. Sri Jatindra Mohan Borah, Office member (Grade III, COEN)
10. Sri Pankaj Paul, Office member (Grade III, COEN)
11. Sri Chiranjeeb Saikia, Alumni member (Session 2022-23)
12. Sri Uddesh Nag, Student member (Session 2023-24)
13. Sri Rahul Chakrabarty, Student member (Session 2024-25)

**Agenda 4: Regarding New Year, 2024 Celebration.**

**Resolution:** Meeting discussed about the New Year celebration. Members presented in the meeting decided to celebrate the event with Governing Body members, employees of the college and orphan children of Srimanta Sankar Mission in the month of January.

**Agenda 5: Regarding workshop on NAAC**

**Resolution:** Meeting discussed to organise a workshop on preparation for NAAC immediately. All the members took part on it and decided to organise the workshop by inviting Sri Ranjit Baruah, co-ordinator NAAC, Nowgong Girls' College as resource person for the same.

**Agenda 6: Regarding the celebration of Bhogali Bihu.**

**Resolution:** Meeting discussed and decided to organise Pre-Bhogali bihu in the college campus among the G.B., employees and students of the college in the month of January, 2024.

*Borah*  
Dr. Sewali Borah  
Coordinator, IQAC  
College of Education, Nagaon

*Baruah*  
Dr. Manoshikha Baruah  
Chairperson, IQAC  
College of Education, Nagaon



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**Agenda 7: Regarding MoU with Nagaon Child Development Society.**

**Resolution:** Meeting decided to make MoU with Nagaon Child Development Society as early as possible.

**Agenda 8: Regarding MoU with an International Institution.**

**Resolution:** Meeting discussed on the matter and decided to talk to Prof. Jogen Ch. Kalita regarding the International MoU immediately.

**Agenda 9: Regarding Republic Day celebration.**

**Resolution:** Meeting decided to organise Republic Day on community basis.

**Agenda 10: Regarding a Handwritten magazine from IQAC.**

**Resolution:** Meeting took decision to publish a handwritten annual magazine from IQAC in the month of January.

**Agenda 10: Regarding Result analysis.**

**Resolution:** IQAC coordinator placed in the meeting the result analysis of B.Ed. final year, session 2022-23 that is declared on 30.09.2023

Details	Male	Female	Total
Total appeared	30	63	93
Total pass with 1 <sup>st</sup> class	30	63	93

Pass percentage 100%

**Agenda 11: Regarding fixation of the next meeting.**

**Resolution:** Meeting decided to hold the next meeting in February, 2024.

*Sewali*  
**Dr. Sewali Borah**  
Coordinator, IQAC  
College of Education, Nagaon

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*Baruah*  
**Dr. Manojkanta Baruah**  
Chairman, IQAC  
College of Education, Nagaon

Proceedings of the meeting held on 24.02.2024

Members present:

Sl	Name	Designation	Signature
1.	<b>Dr. Manoshikha Baruah</b> Principal, College of Education, Nagaon	Chairperson	<i>Baruah</i>
2.	<b>Sri Alok Goswami</b> President, College Governing Body	Employer member	<i>Alok Goswami</i>
3.	<b>Dr. Swapna Neog</b> Retd. HoD, Nowgong Girls' College	G.B. member	
4.	<b>Prof. Jogen Ch. Kalita</b> Dean, Faculty of Science, Head of Zoology Deptt., Gauhati University	Stakeholder, Academic Adviser	<i>J. Kalita</i>
5.	<b>Sri Ranjit Baruah,</b> Coordinator NAAC, Nowgong Girls' College	Member of local community	
6.	<b>Sri Bhaskar Bora</b> ACS, allied service	ACS, member as senior administrative officer	
7.	<b>Sri Puspendra Rajkhowa</b> Entrepreneur	Industrialist	
8.	<b>Sri Jahnabi Das</b> Vice-Principal	Staff member	<i>J. Das</i>
9.	<b>Dr. Sewali Borah</b> Associate Professor	Coordinator, IQAC	<i>Sewali</i>
10.	<b>Sri Biplob Mahanta</b> Assistant Professor	Staff member	<i>Biplob</i>
11.	<b>Dr. Surajit Nath</b> Assistant Professor	Asstt. coordinator, IQAC	<i>S. Nath</i>
12.	<b>Sri Samar Dev</b> Office Superintendent	Office member	<i>Samar</i>
13.	<b>Sri Dilip Saikia</b> Office Superintendent	Office member	<i>D. Saikia</i>
14.	<b>Sri Jatindra Mohan Borah</b> Accountant	Office member	<i>J. Borah</i>
15.	<b>Sri Pankaj Paul,</b> Accountant	Office member	
16.	<b>Sri Chiranjib Saikia</b> Student, Session 2022-23	Alumni member	<i>Chiranjib</i>
17.	<b>Sri Uddesh Nag</b> Student 2 <sup>nd</sup> year, Session 2023-24	Student member	
18.	<b>Sri Rahul Chakraborty</b> Student 1 <sup>st</sup> year, Session 2023-24	Student member	

*Eso nabi*  
**Dr. Sewali Borah**  
Coordinator, IQAC  
College of Education, Nagaon

*Baruah*  
**Dr. Manoshikha Baruah**  
Chairperson, IQAC  
College of Education, Nagaon



**Proceedings of the IQAC meeting held on 24.2.2024**

IQAC coordinator welcomed all the members and briefed about the agenda of the meeting and requested the Principal to Chair the meeting. The meeting held on 24.02.2024 at 2.00 p.m. in IQAC room.

The minutes of the meeting are as follows:

**Agenda 1: Regarding minutes of the previous meeting and implementation.**

**Resolution:** As per the decisions of the last meeting held on 12.12.2023 the activities organized successfully.

- As per the decision of the last meeting celebration of New Year 2024, held with Governing Body members, employees of the college and orphan children of Srimanta Sankar Mission 03<sup>rd</sup> January, 2024. College facilitate Sri Kunja Mohan Borah, an active Governing Body member during the period of 2007- 2010 for his contribution to the growth of the institution in the occasion.
- College organises a workshop on Preparation for NAAC by inviting Sri Ranjit Baruah, co-ordinator NAAC, Nowgong Girls' College as resource person for the same on 05.01.2024.
- As per the decision college organised Pre-Bhogali bihu in the college campus among the G.B., employees, student teachers of B.Ed. and M.Ed., students of B.A. and orphan children of Srimanta Sankar Mission Orphanage on 12.01.2024.
- As per the decision of the previous meeting MoU with Nagaon Child Development Society, Juria, and Nagaon is made on 10<sup>th</sup> February, 2024.
- As per the decision of the previous meeting IQAC approach to Dr. Jogen Ch. Kalita regarding the matter of an International MoU. As a result, in his initiation College of Education, Nagaon made the International MoU with Uma Groll, Inc. New York Metropolitan, 07920 USA on 01.02.2024.
- College organises a programme on "Patriotism" as a part of celebration of Republic Day on 26<sup>th</sup> January, 2024 in Khagarijaan Night High School (adopted school).
- IQAC felicitate Sri Bandita Kashyap (student, B.Ed. 1<sup>st</sup> year, session 2023-24) on her great achievement in Assam Public Service Commission with rank 48.
- As per the decision of the previous meeting, IQAC published a handwritten magazine in the month of January named Mukha.

*Dr. Sewall Borah*

**Dr. Sewall Borah**  
Coordinator, IQAC  
College of Education, Nagaon

*Dr. Manoshikha Baruah*

**Dr. Manoshikha Baruah**  
Chairperson, IQAC  
College of Education, Nagaon

**Agenda 2: Regarding formation of Electoral Literacy Club.**

**Resolution:** Meeting discussed on the matter. Coordinator is authorised to form a committee for it.

**Agenda 3: Regarding Inauguration of the Research Trends in Education – vol-II (Edided Book – with ISBN).**

**Resolution:** Meeting decided to organise the programme on March, 2024. And also decided to invite Dr. Dibyajyoti Mahanta, Chairperson, ERC NCTE as chief guest of the programme.

**Agenda 4: Regarding International Women’s Day celebration.**

**Resolution:** Meeting discussed on the matter and decide to organise an award function on the occasion of International Women’s Day celebration. College honoured a woman with special identity on that Day with Ananya Award. Meeting agreed with name of Sarmistha Preetam, disable women but an author with colourful fame of Assam to honor with Ananya award.

**Agenda 5: Regarding one day workshop on NAAC Assessment & Accreditation.**

**Resolution:** Meeting discussed on it and decided to invite Prof. J.C. Kalita as Resource Person on the theme.

**Agenda 6: Regarding Adaptation of a Village Barchapori by the College.**

**Resolution:** Meeting discussed on the matter and all the members took part in it. After due discussion meeting decided to adopt officially the village Barchapori which have a very good relationship with the college for a long.

**Agenda 7: Regarding the progress of SSR preparation.**

**Resolution:** Coordinator let the meeting to know about the progress of NAAC assessment process of the college. Coordinator again said that IIQA is submitted to NAAC on 01.02.2024 and NAAC ask some queries on it. After made the clarification on all it was submitted again on 17. 02. 2024.

**Agenda 8: Regarding a Voting Awareness Programme.**

**Resolution:** Meeting discussed on the matter and decided to organise an awareness programme on voting in Barchapori village as Loksabha Election is to be held on April 2024.

*Sewali Borah*  
**Dr. Sewali Borah**  
Coordinator, IQAC  
College of Education, Nagaon

*Manoshikha Baruah*  
**Dr. Manoshikha Baruah**  
Chairperson, IQAC  
College of Education, Nagaon



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**Agenda 9: Regarding celebration of Rangali Bihu**

**Resolution:** Meeting discussed on celebration of Rangali Bihu at community level. After due discussion meeting decided to invite Dr. Rupa Deka Pator Ex Bihu Xamragi of famous Lotashil bihu of Assam on last of April.

**Agenda 10: Regarding an awareness programme on Street Animal Care.**

**Resolution:** IQAC always cares about the environment inside and the outside of the college. Street animals are not received any if they are not well due accident and other illness. Keeping in view the matter IQAC formed a Street Animal Care Cell with the following members –

1. Dr. Sewali Borah, faculty
2. Sri Biplob Mahanta, faculty
3. Sri Chiranjeeb Saikia, Alumni
4. Sri Debashish Sharma, Student
5. Sri Rahul Chakraborty, Student

Again meeting decided to organise an awareness programme regarding street animal care among the students how we the people can provide help to the helpless injured animal in the month of April.

**Agenda 11: Regarding organising a National Workshop.**

**Resolution:** Meeting discussed about the organisation of a National Workshop. All the members took part in the discussion and decided to organise it in the month of February.

**Agenda 12: Regarding Induction Programme of M.Ed.**

**Resolution:** Meeting discussed on the matter to organising induction cum orientation programme for the newly admitted M.Ed. 1<sup>st</sup> year students.

**Agenda 13: Regarding organisation of a National Workshop on Mask Making.**

**Resolution:** Meeting took decision that it will be organised in the month of April in collaboration with a national reputed colour company POLO, Kraycol Stationary Pvt. Ltd. Bengaluru, India.

*Sewali*  
**Dr. Sewali Borah**  
Coordinator, IQAC  
College of Education, Nagaon

*Manoshikha*  
**Dr. Manoshikha Baruah**  
Coordinator, IQAC  
College of Education, Nagaon

**Agenda 14: Regarding Result analysis.**

**Resolution:** IQAC coordinator placed in the meeting the result analysis of M.Ed. final year, session 2022-23 that is declared on 01.02.2024.

Details	Male	Female	Total
Total appeared	10	37	47
Total pass	10	30	40

Pass percentage 85%

**Agenda 15: Regarding SWO programme.**

**Resolution:** Meeting decided to organise SWO programme in the month of March 2024.

**Agenda 16: Regarding the fixation of next meeting.**

**Resolution:** Next meeting will be held on May 2024.

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*Sorah*

**Dr. Sewali Borah**  
Coordinator, IQAC  
College of Education, Nagaon

*Baruah*  
**Dr. Manoshikha Baruah**  
Chairperson, IQAC  
College of Education, Nagaon



Proceedings of the meeting held on 28.05.2024

Members present:

Sl	Name	Designation	Signature
1.	<b>Dr. Manoshikha Baruah</b> Principal, College of Education, Nagaon	Chairperson	<i>Dr. Baruah</i>
2.	<b>Sri Alok Goswami</b> President, College Governing Body	Employer member	<i>Alok Goswami</i>
3.	<b>Dr. Swapna Neog</b> Retd. HoD, Nowgong Girls' College	G.B. member	
4.	<b>Prof. Jogen Ch. Kalita</b> Dean, Faculty of Science, Head of Zoology Deptt., Gauhati University	Stakeholder, Academic Adviser	
5.	<b>Sri Ranjit Baruah,</b> Coordinator NAAC, Nowgong Girls' College	Member of local community	
6.	<b>Sri Bhaskar Bora</b> ACS, allied service	ACS, member as senior administrative officer	
7.	<b>Sri Puspendra Rajkhowa</b> Entrepreneur	Industrialist	<i>P. Rajkhowa</i>
8.	<b>Sri Jahnvi Das</b> Vice-Principal	Staff member	
9.	<b>Dr. Sewali Borah</b> Associate Professor	Coordinator, IQAC	<i>ES.</i>
10.	<b>Sri Biplob Mahanta</b> Assistant Professor	Staff member	<i>Biplob Mahanta</i>
11.	<b>Dr. Surajit Nath</b> Assistant Professor	Asstt. coordinator, IQAC	<i>Surajit Nath</i>
12.	<b>Sri Samar Dev</b> Office Superintendent	Office member	<i>Samar Dev</i>
13.	<b>Sri Dilip Saikia</b> Office Superintendent	Office member	<i>Dilip Saikia</i>
14.	<b>Sri Jatindra Mohan Borah</b> Accountant	Office member	<i>Jatindra Borah</i>
15.	<b>Sri Pankaj Paul,</b> Accountant	Office member	
16.	<b>Sri Chiranjib Saikia</b> Student, Session 2022-23	Alumni member	<i>Chiranjib Saikia</i>
17.	<b>Sri Uddesh Nag</b> Student 2 <sup>nd</sup> year, Session 2023-24	Student member	
18.	<b>Sri Rahul Chakraborty</b> Student 1 <sup>st</sup> year, Session 2023-24	Student member	

*ES.*  
**Dr. Sewali Borah**  
Coordinator, IQAC  
College of Education, Nagaon

*Dr. Baruah*  
**Dr. Manoshikha Baruah**  
Chairperson, IQAC  
College of Education, Nagaon

**Proceedings of the IQAC meeting held on 28.05.2024**

IQAC coordinator welcomed all the members and briefed about the agenda of the meeting and requested the Principal to Chair the meeting. The meeting held on 28.05.2024 at 2.00 p.m. in IQAC room.

The minutes of the meeting are as follows:

**Agenda 1: Regarding minutes of the previous meeting and implementations.**

**Resolution:** Coordinator IQAC said in the meeting that as per the decisions of the last meeting held on 24.02.2024 all the activities organized successfully.

- Coordinator said on progress of NAAC assessment process of the college. Coordinator again said that IIPA is submitted to NAAC on 01.02.2024 and NAAC make some queries on Data College has provided. After made the clarification on all it was submitted again on 17. 02. 2024.
- IIPA is approved by NAAC on 06.03.2024. And immediately SSR is opened by NAAC which has to be submitted on or before 19.04.2024.
- SWO programme for session 2023-24 was held on 11<sup>th</sup> march to 16<sup>th</sup> march 24 by organising a workshop on "Pura Matir Gohona". And the resource person for the programme was Dr. Mithun Das.
- On due date 19.04.2024 SSR is submitted successfully.
- DVV queries made by NAAC has received on 09.05.2024 and DVV submission last date is 24.05.2024
- On 22.05. 2024 DVV has been submitted successfully.
- On 11.06.2024 full payment done for the NAAC Accreditation.
- College organised A National workshop on Skill Development. As Resource Person Prof. Jogen Ch. Kalita, Dean Faculty of Science, Head of Department of Zoology, Gauhati University and Dr. L.Biswanath Sing, Asstt. Prof. Department of South Asian Studies, Manipur University were invited for the programme on 20.02.2024.
- Electoral Literacy Club is formed with the following members on 13.03.2024-
  - (a) Sri Biplob Mahanta, Faculty co-ordinator
  - (b) Sri Mithun Das, Faculty
  - (c) Sri Ankur Boruah, Faculty
  - (c) Sri Kaustav Borah, Student coordinator

*S Borah*

**Dr. Sewali Borah  
Coordinator, IQAC  
College of Education, Nagaon**

*Baruah*  
**Dr. Manoshikha Baruah  
Chairperson, IQAC  
College of Education, Nagaon**



3. Final Practical Examination B.Ed. 2<sup>nd</sup> year Paper 14 & Paper 15 on 15.06.23 & 24.06.23
4. B.Ed. 2<sup>nd</sup> year final examination 16.08.23 – 28.08.23
5. B.Ed. 1<sup>st</sup> year final examination 12.08.23-02.09.23
6. M.Ed. sessional examination 21.09.23- 29.09.23
7. Orientation of B.Ed. 1<sup>st</sup> year 19.10.23
8. Internship orientation 25.10.23
9. M.Ed. sessional exam 3<sup>rd</sup> November to
10. Induction programme "Nava Unmesh" 18.11.23
11. Dissertation viva exam 11<sup>th</sup> & 12<sup>th</sup> December 23
12. B.Ed. 1<sup>st</sup> year sessional exam 15.12.23- 21.12.23
13. Remedial classes 17 June 23- 31 June 23
14. M.Ed. 1<sup>st</sup> year practicum final exam 4<sup>th</sup> & 5<sup>th</sup> March 2024
15. Micro teaching workshop 1<sup>st</sup> – 7<sup>th</sup> April 2024
16. Demonstration classes for B.Ed. 1<sup>st</sup> year 8<sup>th</sup> April 24
17. Orientation for M.Ed. 1<sup>st</sup> year 3<sup>rd</sup> May 2024
18. Practice teaching from 22<sup>nd</sup> to May 22<sup>nd</sup>

**Activity list of Research and Outreach Activities Committee-**

1. Alumni Meet 2023 - Kironbala Goswami Balika Vidyalaya, Nagaon : 04/11/2023
2. Preparation for Khel Maharon- Kironbala Goswami Balika Vidyalaya, Nagaon: 10/11/2023 to 13/11/2023
3. Children's Day Celebration- Kironbala Goswami Balika Vidyalaya, Nagaon: 4/11/2023
4. Essay Competition - Model English School, Nagaon, 07/11/2023 and 08/11/2023
5. Children's Day Celebration- Model English School, Nagaon: 14/11/2023
6. Tree Plantation Program- Nagaon Mission Higher Secondary School, Nagaon, 09/11/2023
7. Quiz Competition and Celebration Children's Day- Nagaon Mission Higher Secondary School, Nagaon: 14/11/2023
8. Debate and Quiz Competition - Ramanujan Senior Secondary School, Nagaon : 09/11/2023
9. Annual Sports Day - Ramanujan Senior Secondary School, Nagaon : 10/11/2023 To 11/11/2023
10. Annual Cultural Day Celebration- Ramanujan Senior Secondary School, Nagaon : 12/11/2023

*Sewal*

**Dr. Sewal Borah**  
Coordinator, IQAC  
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*Baruah*

**Dr. Manoshikha Baruah**  
Chairperson, IQAC  
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11. Children's Day Celebration - Ramanujan Senior Secondary School, Nagaon : 14/11/2023
12. Jigyas Talent Search Examination - Ramanujan Senior Secondary School, Nagaon : 19/11/2023
13. Art Competition - Ratnakanta Borkakati High School, Nagaon: 10/11/2023
14. Children's Day Celebration- Ratnakanta Borkakati High School, Nagaon : 14/11/2023
15. A Program on Promotion of Entrepreneurship Exhibition cum Sale- Concept Senior Secondary School, Nagaon : 11/11/2023
16. Children's Day Celebration- Concept Senior Secondary School, Nagaon : 14/11/2023

**Activity list of Student Support and Progression Committee -**

17. Bhogali Bihu Celebration - 12/01/2024
18. Innovative Program on " Learning Mathematics by Playway Method" - 02/2024
19. Visit to Srimanata Sankar Mission Blind School, Barhampur, (Nagaon) 03/2024
20. International Women's Day Celebration And Ananya-2024 award giving function 08/03/2024
21. Alumni Engagement in Micro-Teaching Session. 01.04.2024; 02.04.24; & 04/04.2024
22. Celebration of Rongali Bihu 04.05.24
23. Alumni Meet 24/05/2024

  
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**Dr. Sewali Borah**  
Coordinator, IQAC  
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### Activity list of Governance, Leadership and Management Committee -

1. Orientation Programme on developing philosophy of life on 10.08.2023
2. Workshop on Reviewing two year B.ed syllabus under Gauhati University on 18.12.23
3. workshop on NAAC Assesment & Accrediation on 29.01.24
4. workshop on National Level Entrance Exam, organised in Collaboration with Ashoka IAS Academy on 5.02.24
5. Orientation programme on Code of Conduct held on 16.03.2024
6. Workshop on writting Research Paper for M.Ed 2nd year trainees from 5.5.2024- 15.5.2024
7. Pre- Bhogali Bihu Celebration on 12.01.2024
8. Pre- Bohag Bihu Celebration on 12.04.2024

### Activity list of Institutional values and Best Practices Committee -

1. Celebration of World Environment Day – 5<sup>th</sup> June 2023.
2. Teacher's Day celebration - 5<sup>th</sup> September 2023
3. Plantation Drive program at nearby locality of the college - 8<sup>th</sup> September 2023
4. Awareness Program on Hazardous effect of Plastic use at college .7<sup>th</sup> November 2023.
5. Workshop on "Goal setting and Action Planning" at college – 23<sup>rd</sup> November 2023.
6. An awareness program on sustainable practices in our daily life at college-6<sup>th</sup> December 2023.
7. New Year celebration at college – 3<sup>rd</sup> January 2024.
8. Awareness Programme on "Gender Roles in present time" at Nowgong Mission High' School – 8<sup>th</sup> January 2024.
9. Pretty Rongali Bihu celebration at college-12<sup>th</sup> January 2024.
10. Felicitation Programme of Bandita Kashyap IAS- 20<sup>th</sup> January 2024.
11. Workshop on preparation for IAS by Asoka IAS academy – 29<sup>th</sup> January 2024.
12. National Program on Skill Development. Special speech on "Agricultural Development and Youth" 8<sup>th</sup> February 2024.
13. Cleanliness drive in the college premises and secondary schools – 18<sup>th</sup> February 2024.
14. Ananya 2024, Celebration of Women's Day- 16<sup>th</sup> March 2024.

*Borah*

Dr. Sewali Borah  
Coordinator, IQAC  
Department of Education, Nagaon

*Baruah*  
Dr. Manoshikha Baruah  
Coordinator, IQAC  
Department of Education, Nagaon

15.Rongali Bihu Celebration at college – 4<sup>th</sup> May 2024.

**Agenda 6: Fixation of the next meeting**

**Resolution:** Meeting decided to hold next meeting in July.

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*Sowah*

**Dr. Sowali Borah**  
Coordinator, IQAC  
College of Education, Nagaon

*Baruah*

**Dr. Manoshikha Baruah**  
Chairperson, IQAC  
College of Education, Nagaon