## Procedures and policies of the college for the session 2021-2022:

**Academic Facilities:** College has well trained and well experienced teaching staff as per NCTE norms. In the session 2021-2022 total staff of college were 24 (Teaching Staff) and 7 (Non-Teaching Staff).

**Physical Facilities:** College of Education, Nagaon is well equipped with physical facilities to provide quality teaching learning process. College has total 7 classroom during the session 2021-2022. Among those 2(two) classrooms were ICT enabled. 1(One) ICT laboratory with sufficient ICT equipment's for teaching B.Ed. 1<sup>st</sup> Year students. Again college has a psychological laboratory for conducting psychological practical's. It is an additional course for B.Ed. trainees i.e. offered by College of Education, Nagaon. College has well equipped geography laboratory for conducting geography practical works related to the B.Ed. syllabus. College has well equipped language laboratory for teaching MIL for the B.Ed. syllabus.

**ICT:** ICT department of the college is run by an efficient faculty as per required qualification of NCTE. College ICT laboratory has total 32 computers with internet facility. All necessary equipment's and facilities are there in the laboratory for practical use by the students of B.Ed. 1<sup>st</sup> year and it is well equipped for all personal of the college to perform different activities of day to day teaching learning process.

**Library:** To make the library more digital friendly new computers were purchased during the session. In the absence of the librarian, one senior office staff and the library assistant is assigned the responsibilities of library management. Yearly investment is made to purchase new books to meet the requirement of students and the curriculum. Besides these library is up to-date with different reference books of different fields of knowledge. The library is also automated with SOUL software.

**Sports:** The College has a well trained faculty to look after the department of physical education who organized all activities related to sports for betterment of health of the students of the college both M.Ed. and B.Ed. course. College has sufficient sports equipment's to perform all activities related to physical education.

**Classroom:** College has seven(7) classrooms. Among the seven, two classrooms are well equipped with ICT facilities. Regular cleaning is done by the sweeper of the college twice in a day for maintaining health and hygiene for all.

