

Proceedings of IQAC meeting held on 25.09.2018

Members present :

Sl. No.	Name	Designation	Signature
1.	Dr. Manoshikha Baruah	Chairperson	<i>Baruah</i>
2.	Sri sahananda Ojah	G.B. member	<i>Sahananda Ojah</i>
3.	Sri Atul Ch. Borah	G.B. member	<i>Atul Ch. Borah</i>
4.	Sri Alok Goswami	G.B. member	<i>Alok Goswami</i>
5.	Prof. Jogen Ch. Kalita	Stakeholder	
6.	Sri Arup Saikia	G.B. member	
7.	Sri Jahnavi Das	Staff member	<i>Jahnavi Das</i>
8.	Dr. Sewali Borah	Coordinator	<i>Sewali Borah</i>
9.	Sri Mitali Devi	Staff member	<i>Mitali Devi</i>
10.	Sri Bandana Sabhapandit	Staff member	<i>Bandana Sabhapandit</i>
11.	Sri Samar Dev	Office member	<i>Samar Dev</i>
12.	Sri Dilip Saikia	Office member	<i>Dilip Saikia</i>
13.	Sri Jatindra Mohan Borah	Office member	<i>Jatindra Mohan Borah</i>
14.	Sri Abinash Dutta	Alumni member	<i>Abinash Dutta</i>
15.	Sri Chayanika Handique	Student member	<i>Chayanika Handique</i>

SBorah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Baruah

Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

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IQAC coordinator welcomed all the members and briefed about the agenda and requested the Principal to Chair the meeting. The meeting held on 25.09.2018 at 11.00 a.m. in the room of IQAC.

The minutes of the meeting are as follows:-

Agenda 1 : Regarding minutes of the previous meeting and implementations.

Resolution : Coordinator describe on activities done as per the resolutions of the last meeting.

- World Environment Day is celebrated on 5th june, 2018 as per the previous schedule. Plantation programme conducted by the students of B.Ed. 2nd year and alumni of the college. Public awareness programme on 'Polythene Use' held by B.Ed. and M.Ed. 1st year students.

Agenda 2 : Regarding observation of "Nai Talim week".

Resolution : Meeting discussed on the topic and decided to observe the 'Nai Talim' week with the following activities in the month of October -

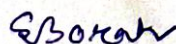
1. Street Drama
2. Awareness programme on "use of Local product".
3. Cleanliness programme in slam areas of Nagaon town
4. Slogan competition among students on 'Love the earth'
5. Vigilance awareness programme

Agenda 3 : Regarding a District level 'Legal awareness programme'.

Resolution: Coordinator said regarding a letter received from Nagaon Bar Association. Meeting discussed on the matter and agreed on the importance of such programme among the new generation. Then meeting decided to organize a 'Legal Awareness programme' on "Human Rights" in the month of december, 2018.

Agenda 4 : Regarding a talk programme on 'Employability and Life Skill'.

Resolution : Meeting discussed to organize a programme on the topic among the M.Ed. Students. Sri Sahajananda Ojah said on the importance of life skills for quality development of human personality. All the members agreed to organize the programme on January, 2019.


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Agenda 5: Regarding result analysis.

Resolution : Result analysis of the examination, session 2017-18 that was declared on 8.11.2018 by the Gauhati University. The Result of the College is as follows-

	Male	Female	Total
Appeared	25	71	96
Passed	25	71	96
1 st class	25	71	96

Pass percentage = 100%

Agenda 6: Regarding hand written magazine of the college.

Resolution : As per the previous years, meeting agreed to preserve the wall magazine in hand-written format by the B.Ed. 1st year students of the session 2018-2019.

Agenda 7: Regarding SWO programme.

Resolution: All the members took part in this agenda and offered their valuable suggestions. Sri Biren Das suggested organizing an activity programme to prepare 'Show Pieces' from west product. All the members agreed with the suggestion and decided to organize a programme on it.

Agenda 8 : Regarding date of the next meeting.

Resolution: It was decided that the next meeting will be held on March, 2019

EBorah

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Baruah

Dr. Manoshikha Baruah
Chairperson, IQAC
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Proceedings of IQAC meeting held on 08.03.2019

Members present :

Sl. No.	Name	Designation	Signature
1.	Dr. Manoshikha Baruah	Chairperson	Baruah
2.	Sri sahananda Ojah	G.B. member	Sahan Ojah
3.	Sri Atul Ch. Borah	G.B. member	Atul Borah
4.	Sri Alok Goswami	G.B. member	Alok Goswami
5.	Prof. Jogen Ch. Kalita	Stakeholder	
6.	Sri Arup Saikia	G.B. member	
7.	Sri Jahnavi Das	Staff member	Jahnavi Das
8.	Dr. Sewali Borah	Coordinator	Sewali Borah
9.	Sri Mitali Devi	Staff member	Mitali Devi
10.	Sri Bandana Sabhapandit	Staff member	Bandit
11.	Sri Samar Dev	Office member	Samar Dev
12.	Sri Dilip Saikia	Office member	D Saikia
13.	Sri Jatindra Mohan Borah	Office member	Jatindra Mohan Borah
14.	Sri Chayanika Handique	Alumni member	Chayanika Handique
15.	Sri Lipika Hazarika	Student member	Lipika Hazarika

S Borah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Baruah

Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Proceedings of the IQAC meeting held on 08/03/2019

IQAC coordinator welcomed all the members and briefed about the agenda and requested the Principal to Chair the meeting. The meeting held on 8.03.2019 at 11.00 a.m. in the room of IQAC.

The minutes of the meeting are as follows:-


Agenda 1 : Regarding minutes of the previous meeting and implementations.


Resolution : Coordinator describe on activities done as per the resolutions of the last meeting.

- 'Nai Talim week' is celebrated successfully from 26.09.2018 to 02.10.2018, with the different activities. Numbers of participants of the programme were 200.
- District Level 'Legal Awareness Programme' was held successfully on 12.12.2018 and as an expert speaker Sri Mitali Sharma, senior advocate of Nagaon Bar Association was present in the meeting. Number of participants were 220.
- B.Ed. 1st year students prepared the hand written form of wall magazine of the session 2018-2019 on 10.04.2019. Name of the magazine is "Gyatobya". Numbers of participants were 20 for that activity.
- A talk programme on "Employability and life skills" was organized for the M.Ed. students on 01.01.2019. Prof. J.C. Kalita, Dept. of zoology, Gauhati University; Dr. Dilip Sharma, Rtrd. HoD, Dept. of Hindi, Nowgong College; Dr. Bobby Bhuyan, HoD, Dept. of Education, ADP College; DR. Rajita Kalita, HoD, dept. of Assamese, ADP College. Number of participant 35.
- As a part of SWO programme, making of 'Show pieces from West Product' was done among the B.Ed 1st year students on 05.01.2019. Former college faculty Sri Runjun Borah was present as Resource Person in the programme. Number of participant 70.

Agenda 2: Regarding a National workshop on MOOC-E Learning.

Resolution : Meeting discussed to organize a national workshop on E-Learning. Prof. J.C. Kalita urged that Dr. Naraginiti A Reddy, Prof. North- Eastern Hill University, Shillong may be invited as Resource person for the purpose. All members agreed with Prof. J.C. Kalita and decided to organize it in January, 2019.


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Agenda 3: Regarding a popular talk on 'Problems of girls' education in secondary level'.

Resolution : Meeting discussed to organize a popular talk programme on 'Problems of girls education in secondary level'. All the members took part in the discussion and provided valuable suggestions to conduct the programme. Sri Bandana Sabhapandit suggested to select any secondary school for the purpose. Then meeting decided to organize the programme in Urban High School for the purpose and the programme will be held on april, 2019.

Agenda 4 : Regarding organization of a debate competition in Khagorijaan Night High School.

Resolution: Meeting discussed on the matter and decided to organize a debate competition among IX and X standard students of Khagorijaan Night High School in the month of May, 2019.

Agenda 5 : Regarding preparation of Academic Calendar.

Resolution: Meeting authorized the Academic Committee to prepare Academic Calendar for the session 2018-2019.

Agenda 6 : Regarding organization of awareness programme on 'Gender Inequality'.

Resolution: College of Education, Nagaon always taking initiative to make the society gender- biasfree. Meeting discussed and decided to organize awareness programme on 'Gender Inequality' in twelve secondary Schools of Nagaon District in this year too.

Agenda 7 : Regarding date of the next meeting.

Resolution: It was decided that the next meeting will be held on May 2019.

EBorah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Baruah

Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Proceedings of IQAC meeting held on 16.05.2019

Members present :

Sl. No.	Name	Designation	Signature
1.	Dr. Manoshikha Baruah	Chairperson	<i>Baruah</i>
2.	Sri Sahajananda Ojah	G.B. member	<i>Sahajananda Ojah</i>
3.	Sri Atul Ch. Borah	G.B. member	<i>Atul Ch. Borah</i>
4.	Sri Alok Goswami	G.B. member	<i>Alok Goswami</i>
5.	Prof. Jogen Ch. Kalita	Stakeholder	
6.	Sri Arup Saikia	G.B. member	
7.	Sri Jahnavi Das	Staff member	<i>Jahnavi Das</i>
8.	Dr. Sewali Borah	Coordinator	<i>Sewali Borah</i>
9.	Sri Mitali Devi	Staff member	<i>Mitali Devi</i>
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15.	Sri Lipika Hazarika	Student member	<i>Lipika Hazarika</i>

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Baruah
Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Proceedings of the IQAC meeting held on 16.05.2019

IQAC coordinator welcomed all the members and briefed about the agenda and requested the Principal to Chair the meeting. The meeting held on 16.05.2019 at 11.00 a.m. in the room of IQAC.

The minutes of the meeting are as follows:-

Agenda 1 : Regarding minutes of the previous meeting and implementations.

Resolution: Coordinator explained on different activities held according to the resolutions of the last meeting.

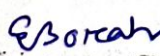
- A National workshop on '**MOOC-E Learning**' organized on January 24, 2019. Dr. Naraginiti A. Reddy, Prof. North- Eastern Hill University, Shillong invited as Resource Person for the purpose. Numbers of participant were 120.
- Coordinator said in the meeting that as per the decision of the previous meeting awareness programme on '**Gender Inequalities**' was held in different 12 secondary schools of Nagaon town during the month of March and April, 2019. Numbers of participant were 100 B.Ed. 2nd year students.
- A popular talk programme on '**Problems of girls' education in secondary level**' organized in Urban High School on 23.04.2019. Number of participant 10 B.Ed. 2nd year students.
- '**Debate Competition**' organized in Khagarijaan Night High school on 23.02.2019. Total number of participant 20 B.Ed. 1st year students of the college.
- Academic calendar is prepared on 15.05.2019 by the Academic Committee.

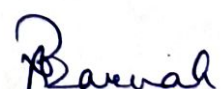
Agenda 2: Regarding World Environmental Day celebration.

Resolution: Meeting discussed on the matter and decided to observe World Environment Day by doing the following schedule –

- (i) An awareness programme on "The Trees produce maximum oxygen"

Agenda 3 : Regarding academic calendar .


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Resolution: Academic committee is authorized to prepare the academic calendar for the session 2019-2020.

Agenda 4 : Regarding different activities of different committees.

Resolution : List of activities conducted by the different sub-committees in:

1. Academic Committee -

- (i) A workshop on developing the interest of teaching through drama. - 10.02.2018
- (ii) An awareness programme through street play about corruption - 21.04.2018
- (iii) A guidance and counseling programme on all the academic and non-academic activities of the B.Ed. course - 22.10.2018

2. Extension Service Committee -

- (i) A tree plantation programme in Haiborgaon High School on 06.09.2018
- (ii) A discussion programme on parental attitude towards male and female children at home in Haiborgaon high school on 29.04.2019
- (iii) A programme on art competition in Khagarijaan high school on 17.09.2019

3. Library Committee -

- (i) Library software reinstallation- 18.01.2018
- (ii) Binding of previous copies of journal - 20.03.2018
- (iii) Orientation programme on time management on the occasion of Librarian day celebration - 12.08.2018
- (iv) Purchasing of books and journal - 03.12.2018
- (v) Library orientation programme- 20.10.2018

4. Guidance and Counseling Committee -

- (i) A guidance and counseling programme on all the academic and non-academic activities of B.Ed. course on 22.10.2018

Dr. Sewali Borah

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Coordinator, IQAC
College of Education, Nagaon

Dr. Manoshikta Paruah

Dr. Manoshikta Paruah
Chair
College of Education, Nagaon

6. Alumni Association –

- (i) Maintenance of college garden
- (ii) Social service programme on 19.02.2018
- (iii) Art competition organized in Khagorijaan School on 08.06.2018
- (iii) Awareness camp on “Anemia at Motiramm Bora Girls’ High School” on 23.04.2019

Agenda 5 : Regarding date of the next meeting.

Resolution: It was decided that the next meeting will be held on October 2020.

SBorah

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Coordinator, IQAC
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Manoshikha Baruah

Dr. Manoshikha Baruah
Chairperson, IQAC
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