# **College of Education, Nagaon** The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

	Part – A						
AQAR for the year (for example 2	2013-14)	2015-2016					
I. Details of the Institution	1						
1.1 Name of the Institution	College of E	Education Nagaon					
1.2 Address Line 1	S.M. Road						
Address Line 2	Panigaon						
City/Town	Nagaon						
State	Assam						
Pin Code	782003						
Institution e-mail address	collofedu@y	yahoo.com					
Contact Nos.	9864922890	)/ 03672 232136					
Name of the Head of the Institutio	n:	anoshikha Baruah					

	Tel. No. with STD Code: 03672 232136							
Mol	oile:			98649228	90			
Nan	ame of the IQAC Co-ordinator:							
Mobile: 9085988681								
IQA	AC e-mail a	address:		collofedu	@yahoo.com			
1.3	NAAC Tr	ack ID (For	ex. MHC	OGN 18879)				
		OR		,				
1.4	ΝΛΛΓΕν	ecutive Com	mittaa Na	& Data:				
1.4	(For Exam	nple EC/32/A	&A/143 d	ated 3-5-200		A&A/75		
		o. is availabl stitution's Ac						
1.5	Website a	ddress:		www.coll	egeofeducation.c	co.in		
110	i cosice a							
	11	ah lint of th		collofed	du@.yahoo.com			
	vv	eb-link of th		•	·			
			ttp://www	v.ladykeane	college.edu.in/A	AQAR2012-1	3.doc	
1.6	Accredita	tion Details						
	Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period		
	1	1 <sup>st</sup> Cycle	В	2.65	2014	2019	1	
	2	2 <sup>nd</sup> Cycle					-	
	3	3 <sup>rd</sup> Cycle					1	
	4	4 <sup>th</sup> Cycle						

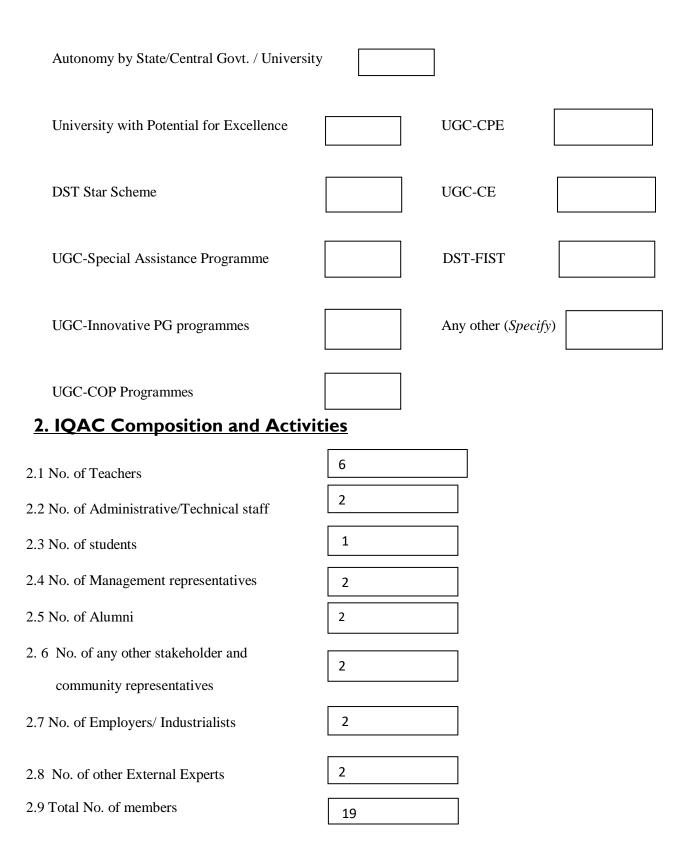
1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

i. AQAR	(DD/MM/YYY)4
ii. AQAR	(DD/MM/YYYY)
iii. AQAR	
iv. AQAR	
1.9 Institutional Status	
University	State  Central Deemed Private
Affiliated College	Yes 🖌 No
Constituent College	Yes No 🗸
Autonomous college of UGC	Yes No 🗸
Regulatory Agency approved Inst	itution Yes 🖌 Io
(eg. AICTE, BCI, MCI, PCI, NCI)	
Type of Institution Co-education	on Men Women
Urban	✓ Rural Tribal
Financial Status Grant-in-	aid UGC 2(f) UGC 12B
Grant-in-ai	d + Self Financing Totally Self-financing
1.10 Type of Faculty/Programme	
Arts Science [	Commerce Law PEI (Phys Edu)
TEI (Edu) 🖌 Engin	eering Health Science Management
Others (Specify)	D.El.Ed. (Under KKHOU)

1.11 Name of the Affiliating University (for the Colleges)

Gauhati University

### 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc



2.10 No. of IQAC meetings held 5	5
2.11 No. of meetings with various stakeholders:	No. Faculty
Non-Teaching Staff Students 1	Alumni 1 Others 2
2.12 Has IQAC received any funding from UGC du	ring the year? Yes No
If yes, mention the amount	
2.13 Seminars and Conferences (only quality related	
(i) No. of Seminars/Conferences/ Workshops/S	Symposia organized by the IQAC
Total Nos. 1 International N	Iational   ✓   State   Institution Level   3
(ii) Themes Hydroponic, Art and craft	
2.14 Significant Activities and contributions made b	y IQAC
Organizing national workshop, Community	works

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

	Plan of Action	Achievements
	Community works	Successfully conducted
	* Attach the Academic Calendar of	the year as Annexure.
2.15 V	Whether the AQAR was placed in stat	utory body Yes 🖌 No
	Management Synd	
	Trovide the details of the action	
	Suggestions for new work, co enhancement.	verage of more aspects for quality

# Criterion – I

# I. Curricular Aspects

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	1		1	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				
Interdisciplinary				
Innovative				

#### 1.1 Details about Academic Programmes

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options(ii) Pattern of programmes:

	Pattern	Number of programmes
	Semester	
	Trimester	
	Annual	1
1.3 Feedback from stakeholders* Students	Alumni	Parents ✓ Employers ✓
(On all aspects)		
Mode of feedback :	Online Manua	al Co-operating schools (for PEI)
*Please provide an analysis of the fee	dback in the Annexure	

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision of syllabus; duration of course increases from one year to two years

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Music, art & craft, physical education departments are newly created

# Criterion – II

# 2. Teaching, Learning and Evaluation

2.1 Total No. of	Total	Asst. Professors	Associate Professors	Professors	Others
permanent faculty	16				

1

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst.		Associ	ate	Profes	sors	Others	5	Total	
Profe	ssors	Profess	sors						
R	V	R	V	R	V	R	V	R	V
	_								

2.4 No. of Guest and Visiting faculty and Temporary faculty 2

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers			
Resource Persons			9

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Psychological laboratory practical works, workshop on self learning process

- 2.7 Total No. of actual teaching days during this academic year
- 2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)
- 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop



Double valuation

### 2.10 Average percentage of attendance of students

95%

### 2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students		Ι	Division		
Trogramme	appeared	Distinction %	I %	II %	III %	Pass %
B.Ed.	92		41.30	46.73		

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Conducting internal examinations, feedback taken from the students, class supervision by the management.

#### 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	5
Staff training conducted by the university	4
Staff training conducted by other institutions	5
Summer / Winter schools, Workshops, etc.	
Others	

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	6			
Technical Staff				

# Criterion – III

## 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Publication of research papers by the faculty members in different national & international journals, formation of research committee for promoting research climate.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	6	6	
Non-Peer Review Journals			
e-Journals	1		
Conference proceedings			

3.5 Details on Impact factor of publications:

Range	~	Average	✓	h-index		Nos. in SCOPUS		
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#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) W	Vith ISBN No.	C	hapters in I	Edited Bo	ooks	
<ul><li>ii) V</li><li>3.8 No. of University Department</li></ul>	Vithout ISBN Not					
UGC	-SAP	CAS		ST-FIST		
DPE			DI	BT Scher	ne/funds	
3.9 For colleges Autor INSP		CPE CE		3T Star S 1y Other	(specify)	
3.10 Revenue generated through	consultancy					
3.11 No. of conferences	Level	International	National	State	University	College
anoning the the Institution	Number					
organized by the Institution	Sponsoring agencies		1			1
3.12 No. of faculty served as exp	erts, chairpersor	ns or resource p	ersons	9		
3.13 No. of collaborations	Internatio	onal Na	ational 2		Any other	
3.14 No. of linkages created duri	ng this year	1			L	
3.15 Total budget for research fo	r current year in	lakhs :				
From Funding agency	From	Management of	f University	/College	;	
Total						
3.16 No. of patents received this	year Type	of Patent		Nu	mber	
	Nationa	1	Applied Granted			
	Internat	4	Applied			
	mernat	(	Granted			
	Comme		Applied			
			Granted			

## 3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
4	4					

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them				
3.19 No. of Ph.D. awarded by faculty from the Inst	itution			
3.20 No. of Research scholars receiving the Fellow	ships (Newly enro	olled + ex	isting ones)	
JRF SRF	Project Fellows	A	Any other	
3.21 No. of students Participated in NSS events:			-	
	University level	✓	State level	
	National level		International level	
3.22 No. of students participated in NCC events:				
	University level	<ul> <li>✓</li> </ul>	State level	
	National level		International level	
3.23 No. of Awards won in NSS:				
	University level		State level	
	National level		International level	
3.24 No. of Awards won in NCC:				
	University level		State level	
	National level		International level	

3.25 No. of Extension activities organized

University forum	College forum	✓	
NCC	NSS		Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Prohibition of alcoholism
- Cleanliness programme

# Criterion – IV 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2675			
	sq.m.			
Class rooms	6	3		
Laboratories	3	1		
Seminar Halls	1	2		
No. of important equipments purchased				
$(\geq 1-0 \text{ lakh})$ during the current year.				
Value of the equipment purchased during				
the year (Rs. in Lakhs)				
Others				

#### 4.2 Computerization of administration and library

Yes

### 4.3 Library services:

	Exis	Existing		Newly added		otal
	No.	Value	No.	Value	No.	Value
Text Books	2899		65		2964	
Reference Books	1542		12		1554	
e-Books						
Journals	10		2		12	
e-Journals						
Digital Database						
CD & Video	17		8		25	
Others (specify)	4 News				4	
	papers					

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	20	1	Yes					
Added								
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Networking

#### 4.6 Amount spent on maintenance in lakhs :

- i) ICT
- ii) Campus Infrastructure and facilities
- iii) Equipments
- iv) Others

	0.25
	11.00
	0.10
	0.25
г	
	11.60

**Total:** 

# Criterion – V 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Motivational talk, popular talk

5.2 Efforts made by the institution for tracking the progression

Organization of various activities, feedback

5.3 (a) Total Nu	mber of s	tudents	UG	PG	Ph. D.	Other	s	
. ,			100					
(b) No. of st	udents ou	tside th	e state					
(c) No. of in	ternationa	l stude	nts					
Men	No %		omen	No	0 %			
	L	ast Year	2014				Thi	s Yea
Comonal	CC CT	ODC	Dhamiaallar	Tata		CC.	ст	

	Last Year2014				This Year2015						
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
56	7	5	32		100	53	9	2	36		100

Demand ratio

Dropout %

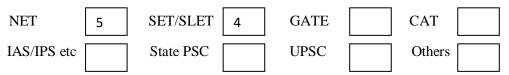
5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No

No. of students beneficiaries



5.5 No. of students qualified in these examinations



5.6 Details of student counselling and career guidance

In session 2014-15, all the students (100) are divided into 10 units under the supervision of one teacher educators foe each. Every teacher educators have properly guided the student teachers in conducting in research work and tried to provide guidance in vocational and personnal aspect of student teachers.

No. of students benefitted

80

5.7 Details of campus placement

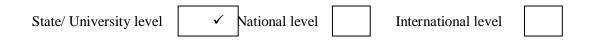
	On campus				
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed		

#### 5.8 Details of gender sensitization programmes

Organising talk on different issues related to gender bias

#### 5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events



No. of students participated in cultural events

	State/ University level	✓	National level		International level	
5.9.2	No. of medals /awards w	von by stu	dents in Sports,	Games and	other events	
Sports	: State/ University level		National level		International level	
Cultura	l: State/ University level		National level		International level	

#### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs	: State/ University level	National level	International level	
Exhibitio	n: State/ University level	✓ National level	International level	
5.12 No	o. of social initiatives unde	rtaken by the students		

5.13 Major grievances of students (if any) redressed: \_The cell received the complaints like complaint about improvement of the canteen, complaint related to internal examination etc. The members of the cell discussed the grievances with trainees and forwarded their suggestions to the college authority and authority took measures to redress their grievances

# **Criterion – VI**

# 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision – To enhance the quality in education. Mission – To produce nation builders; To inculcate human values; To make them familiar with ICT based teaching; To develop the attitude and efficiency for being a member of global society.

6.2 Does the Institution has a management Information System

yes

- 6.3 Quality improvement strategies adopted by the institution for each of the following:
  - 6.3.1 Curriculum Development
  - 6.3.2 Teaching and Learning

Self learning, role playing and micro teaching

6.3.3 Examination and Evaluation

Total four internal examinations conducted by the institution in one year, conducting group discussion and sudden class test.

6.3.4 Research and Development

Research committee formed ; Publication of research papers in different international and national journals.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Book bank service, perchage of new books, perchage of computers for ICT lab, construction of new building.

6.3.6 Human Resource Management

Co-operative approach of the teacher educators and smooth relationship among student teachers, teacher educators and administrative staff

### 6.3.7 Faculty and Staff recruitment

8

#### 6.3.8 Industry Interaction / Collaboration

No			

### 6.3.9 Admission of Students

Merit basis/ completely based on entrance examination.

6.4 Welfare schemes for	Teaching	yes
of the office senemes for	Non teaching	yes
	Students	

6.5 Total corpus fund generated			
6.6 Whether annual financial audit has been done	Yes	No	

#### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Inter	rnal
	Yes/No	Agency	Yes/No	Authority
Academic	yes		yes	
Administrative	yes		yes	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes	Yes No 🗸
For PG Programmes	Yes No 🗸

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Efforts have been made for timely declaration of the final results.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No

6.11 Activities and support from the Alumni Association

Health check up programme for trainees and community members, maintaining of college garden

6.12 Activities and support from the Parent – Teacher Association

Organizing meeting for the development of students and the institution e.g. donating books by parents

6.13 Development programmes for support staff

Provide opportunities for computer training for the office staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree plantation, garbage free environment

# **Criterion – VII**

## 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Yoga and medition programme

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

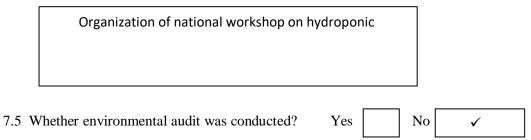
Sucessfully conducted the programmes decided upon at the beginning of the year on different community works. Measures have been taken for solving the particular problems.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Yoga and meditation
- Simulation or role playing

#### \*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection



7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil

## 8. Plans of institution for next year

Introducing M.Ed.

Name : Sewali Borah

Name: Dr. Manoshikha Barauh

Baruah

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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