

Proceedings of Governance, Leadership and Management Committee 03.06.2020

As per resolution of IQAC, following the NAAC guidelines, GOVERNANCE, LEADERSHIP AND MANAGEMENT COMMITTEE was formed in 12.02.2020. Following are the members of this committee

1. Dr. Manoshikha Baruah, Principal COE, Nagaon (Chairman) *Baruah*
2. Dr. Sewali Borah, Co-ordinator, IQAC, COE, Nagaon *SB*
3. Jahnabi Das, Vice-Principal, COE, Nagaon *J Das*
4. Mousumi Dutta, Teacher in-charge, COE, Nagaon *M Dutta*
5. Rijumoni Konwar, Lecturer, COE, Nagaon *R Konwar*
6. Chiranjib Saikia, Student Member, COE, Nagaon *Chiranjib*

The Governance, Leadership and Management Committee for the first time held its meeting on 03.06.2020. The Teacher in-charge addressed welcome to all its member and requested principal to chair the meeting.

The meeting held on 03.06.20 at 11 am in the conference room of COE, Nagaon. The minutes of the meeting are as follows.

Agenda 1: Regarding the Duties and Responsibilities of Governance, Leadership and Management Committee.

Resolutions: Meeting discussed on the duties and responsibilities of the Governance, Leadership and Management Committee. After the discussion, the teacher incharge is authorised to call meetings and to organise different programmes suggested by the Governance, Leadership and Management Committee.

Agenda 2: Regarding professional Development programme for teaching and Non teaching Staff on ICT.

Resolution: The Governance, Leadership and Management Committee took initiative to organise professional Development programme for teaching and Non teaching Staff on ICT Ms word excel during the month of September.

Baruah
Principal
College of Education
Nagaon (Assam)

Proceedings of Governance, Leadership and Management Committee 15.10.2020

The meeting of the Governance, Leadership and Management Committee held on 15.06.2020 at 11.00 AM to discuss various agenda.

The Teacher in-charge addressed welcome to all its member and requested principal to chair the meeting.

Following are the members present:

1. Dr. Manoshikha Baruah, Principal COE, Nagaon (Chairman)
2. Dr. Sewali Borah, Co-ordinator, IQAC, COE, Nagaon
3. Jahnvi Das, Vice-Principal, COE, Nagaon
4. Mousumi Dutta, Teacher in-charge, COE, Nagaon
5. Rijumoni Konwar, Lecturer, COE, Nagaon
6. Chiranjib Saikia, Student Member, COE, Nagaon

Baruah

ES.

M. Dutta

R. Konwar

Chiranjib

Agenda 1: Regarding minutes of the last meeting and the implementation.

Resolutions: Teacher incharge informed the committee that the Governance, Leadership and Management Committee adhere to the rules and responsibilities as discussed in the last meeting.

A workshop held on 28.9.2020 on ICT for teaching and Non Teaching staff.

Agenda 2: Regarding a workshop on plagiarism & Research Ethics.

Resolution: Meeting discussed on the matter of organising a professional Development programmes for Teacher on plagiarism & Research Ethics. Teacher incharge is authorise to take necessary action as soon as possible

Baruah

Principal
College of Education
Nagaon (Assam)

Proceedings of Governance, Leadership and Management Committee 22.01.2021

The meeting of the Governance, Leadership and Management Committee held on 22.01.2021 at 11.00 AM to discuss various agenda.

The Teacher in-charge addressed welcome to all its member and requested principal to chair the meeting.

Members present in the meeting:

1. Dr. Manoshikha Baruah, Principal COE, Nagaon (Chairman) *Baruah*
2. Dr. Sewali Borah, Co-ordinator, IQAC, COE, Nagaon *SB*
3. Jahn timer Das, Vice-Principal, COE, Nagaon
4. Mousumi Dutta, Teacher in-charge, COE, Nagaon *M Dutta*
5. Rijumoni konwar, Lecturer, COE, Nagaon *R Konwar*
6. Chiranjib Saikia, Student Member, COE, Nagaon *Chiranjib*

Agenda 1: Regarding minutes of the last meeting and the implementation.

Resolution: Teacher incharge informed that a workshop on plagiarism & Research Ethics held on 22.11.2020 for teaching staff only.

Agenda 2: Regarding a programme on grooming office behaviour among Non teaching staff for the quality service to the students, parents and others.

Resolution: Meeting discussed on the matter of organizing a programme on grooming office behavior among the Non-teaching staff for the quality service to the students, parents and others.

Baruah
Principal
College of Education,
Nagaon (Assam)

Proceedings of Governance, Leadership and Management Committee 07.06.2021

The meeting of the Governance, Leadership and Management Committee held on 07.06.2021 at 11.00 AM to discuss various agenda.

The Teacher in-charge addressed welcome to all its member and requested principal to chair the meeting.

Members present in the meeting:

1. Dr. Manoshikha Baruah, Principal COE, Nagaon (Chairman)
2. Dr. Sewali Borah, Co-ordinator, IQAC, COE, Nagaon
3. Jahn timer Das, Vice-Principal, COE, Nagaon
4. Mousumi Dutta, Teacher in-charge, COE, Nagaon
5. Rijumoni konwar, Lecturer, COE, Nagaon
6. Chiranjib Saikia, Student Member, COE, Nagaon

The minutes of the meeting are as follows -

Agenda 1: Regarding minutes of the last meeting and the implementation.

Resolution: The Governance, Leadership and Management Committee teacher incharge informed that the different activities held as per resolution of the last meeting.

Agenda 2: Regarding professional development programme for teaching and Non teaching staff.

Resolution : College of Education, Nagaon Governance, Leadership and Management Committee took initiative to organise professional Development programme for teaching and Non teaching staff on ICT.(Information and communication technology)regarding training on online registration and to open account on different search engine, apps, and websites. Teacher in-charge in advised to do needful action in this regards.

Baruah
Principal
College of Education
Nagaon (Assam)

Proceedings of Governance, Leadership and Management Committee 10.10.2021

The meeting of the Governance, Leadership and Management Committee held on 10.10.2021 at 11.00 AM to discuss various agenda.

The Teacher in-charge addressed welcome to all its member and requested principal to chair the meeting.

Members present in the meeting:

1. Dr. Manoshikha Baruah, Principal COE, Nagaon (Chairman) *Baruah*
2. Dr. Sewali Borah, Co-ordinator, IQAC, COE, Nagaon
3. Jahnvi Das, Vice-Principal, COE, Nagaon
4. Mousumi Dutta, Teacher in-charge, COE, Nagaon *M. Dutta*
5. Rijumoni Konwar, Lecturer, COE, Nagaon *RK*
6. Chiranjib Saikia, Student Member, COE, Nagaon *Chiranjib*

The minutes of the meetings are as follows -

Agenda 1: Regarding minutes of the last meeting and the implementation .

Resolution: Teacher - in charge explain the activities organized by Governance, Leadership and Management Committee.

- A workshop held on ICT regarding online registration and to open account on different search engine, apps, and websites.
- The staff teaching and Non teaching open online account on national open library and the digital library of college of Education.

Agenda 2: Regarding programme on professional ethics.

Resolution: Meeting discussed to organise programme on professional ethics of teaching and Non teaching of the Governance, Leadership and Management Committee teacher incharge advised to do the needful for the said programme.

Baruah
Principal
College of Education
Nagaon (Assam)

Proceedings of Governance, Leadership and Management Committee 02.02.2022

The meeting of the Governance, Leadership and Management Committee held on 02.02.2022 at 11.00 AM to discuss various agenda.

The Teacher in-charge addressed welcome to all its member and requested principal to chair the meeting.

Members present in the meeting:

1. Dr. Manoshikha Baruah, Principal COE, Nagaon (Chairman) *Baruah*
2. Dr. Sewali Borah, Co-ordinator, IQAC, COE, Nagaon
3. Jahnabi Das, Vice-Principal, COE, Nagaon
4. Mousumi Dutta, Teacher in-charge, COE, Nagaon *M. Dutta*
5. Rijumoni Konwar, Lecturer, COE, Nagaon *R. Konwar*
6. Chiranjib Saikia, Student Member, COE, Nagaon

Agenda 1: Regarding minutes of the last meeting and the implementation .

Resolution: A workshop held on professional ethics of teaching and Non Teaching staff.

- Both teaching and Non teaching staff practice to maintain good work culture.

Agenda 2: An orientation programme on the recent acts, rules and regulation related to education department, Assam held on for the M.Ed 1st yr and M.Ed 2nd yr students.

Resolution: M.Ed 1st yr and M.Ed 2nd yr students made pamphlet of the recent important rules and regulations of Education department Assam and dis to B.Ed 1st yr and B.Ed 2nd yr students to create general awareness among the teacher trainee.

Baruah
Principal
College of Education
Nagaon (Assam)