Code of conduct for the Teachers of the college:-

- 1. Teachers must oblige to develop conducive environment for quality learning.
- 2. Teachers must continue professional growth through regular study and research.
- 3. Teachers must involve in activities like workshop, seminar, conference etc. for upliftment of knowledge.
- 4. Teachers must maintain active membership of professional organizations.
- 5. Teachers must participate in extension activities, co-curricular activities including community service by the institution.
- 6. Teachers must respect the right and dignity of the students.
- 7. Teachers must deal impartially with students regardless of their religion, caste, creed, sex, political, economic, social and physical status.
- 8. Teachers must make himself/ herself available to the students even beyond their class hours and help and guide them without remuneration or reward.
- 9. Teachers must speak respectfully to colleagues for the growth of the institution and professional betterment.
- 10. Teachers must maintain their professional responsibilities according to the existing rules and procedure of the institution.
- 11. Teachers must treat the non-teaching employees as colleagues and equal partners in a co-operative undertaking within the institution.
- 12. Teachers must perform the duties of citizenship, participate in community activities and shoulder responsibilities of public interest.



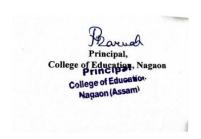
Code of conduct for Office staff:-

- 1. Office staff must have sense of loyalty to the college by being punctual and reliable in all duties of the college.
- 2. Office staff must maintain strong relationships with students, staff and the parents of the students.
- 3. Office staff must report to duty on time and be on duty during college hours. They must stay back after duty hours in case of additional requirement.
- 4. Office staff must maintain honesty, integrity, fairness in all activities of the college.
- 5. Office staff must maintain self-discipline and deal positively with all personal of the college.
- 6. Consumption of addictive substance such as tobacco, cigarettes, alcohol etc. must strictly prohibit in the college campus.
- 7. Office staff must keep the campus clean and hygienic. They must try to make the college campus plastic free.



Code of conduct for the students:-

- 1. Students must be punctual and regular in every activity of the college.
- 2. Use of mobile phone during class hours is strictly prohibited.
- 3. Students must carefully follow the Notice put up on the Notice Board (both online and offline). No excuse will be considered if Notices on the Board are ignored.
- 4. Students must strictly maintain the arrival and departure time of the college. Again students must strictly maintain the time schedule of the college.
- 5. Students must respect the members of the staff both teaching and non-teaching and to their fellow students both in and outside of the college.
- 6. Students must enter into the college with decent dress/ college uniform.
- 7. Students must enter the college with the identity card and it is compulsory to keep it during the college hours.
- 8. Smoking, chewing and spitting tobacco products or narcotic drugs are strictly prohibited inside the college campus. The college campus is a smoking free zone.
- 9. Ragging in any form is strictly prohibited. Disciplinary action will be taken against those who violet this rule.
- 10. Students must be loyal to the institution.



Code of Conduct Monitoring Committee:

- 1. Sri Alok Goswami, President, College Governing Body
- 2. Dr. Manoshikha Baruah, Principal/ Secretary
- 3. Sri Atul Ch. Bora, Member, College Governing Body
- 4. Sri Jahnavi Das, Vice-Principal
- 5. Dr. Sewali Borah, Coordinator, IQAC
- 6. Sri Mitali Devi, Faculty
- 7. Sri Bandana Sabhapandit, Faculty

Principal,
Principal,
College of Education,
Nagaon (Assam)