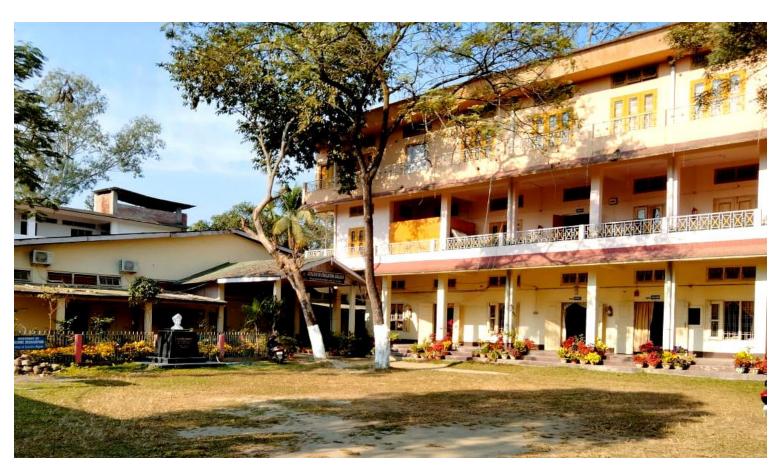


# COLLEGE OF EDUCATION, NAGAON Recognized By NCTE Affiliated to Gauhati University



Estd: 1992



## SUBMITTED TO: NAAC for 2<sup>nd</sup> (Second) Cycle



### CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

## Governing Body of the College session 2022-23:

- 1. Sri Alok Goswami, President
- 2. Dr. Manoshikha Baruah, Principal / Secretary
- 3. Sri Sahajananda Ojah, Member (Former Manager Indian Cricket Team and Former Principal, ADP College, Nagaon)
- 4. Sri Atul Ch. Bora, Member (Former Principal Govt. Shikshan Mahavidyilaya)
- 5. Sri Birendra Kr. Das, Member (Former HoD Dimoria College)
- 6. Sri Mamoni Mahanti, Member (Former Vice Principal & HoD BKB College)
- 7. Sri Mamoni Bhuyan, Member (Former HoD Khagorijaan College)
- 8. Dr. Swapna Neog, Member (Former HoD Nowgong Girls' College)
- 9. Dr. Surajit Bhagawati, Member (HoD Commerce Department Nowgong College)
- 10.Dr. Bolin Bhuyan, Member (Former Principal Nowgong Girls' College)
- 11. Sri Jahnavi Das, Vice Principal, College of Education, Nagaon
- 12.Dr. Sewali Borah, staff representative, College of Education, Nagaon

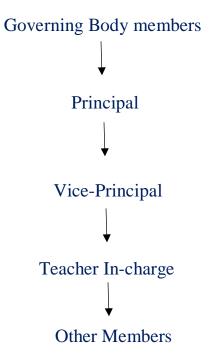


#### Policies of Governing Body, College of Education, Nagaon:

- ❖ The college governing body grants approval and ratification of various policy decisions of the college and committees.
- ❖ The G.B. approves budgets for administrative, academic, research programmes and all other activities of the college.
- ❖ College formed different committees as per guidelines of NCTE and affiliated University and accordingly the college implemented the decisions of the different committees.
- ❖ The college Governing Body grants approval on providing financial support to teachers attend seminar, conferences and workshops.
- ❖ The Governing Body approves the appointment of faculty selected by the selection committee. G.B. appointed the non-teaching staff of the college.
- ❖ Governing Body approves the introduction of new course by the college.
- Governing Body approves the suggestions and decision of construction committee.



# Administrative set-up of the College:





### Appointment Policy of the College:

- Criteria for the selection of teaching staff are completely based upon the norms and conditions of NCTE and the affiliating university.
- ❖ Advertisement is published in National as well as local newspapers.
- ❖ Eligible candidates are invited for the interview which is taken by selection committee and nominees of Gauhati University.
- ❖ The qualification, teaching experience and other eligibility for recruitment is as prescribed by state government/ NCTE/ and the affiliating university.
- Non-teaching staff are appointed by the Governing body of the College.



## Service Rules of the College:

- ❖ All the Service Personnel shall be a probation for one year and required to undergo all the training programmes prescribe by the Institution.
- ❖ The retirement age for the service personnel teaching and non-teaching is 60. After retirement there will be provision for extension of service
  - a)1+1+1 as approached by G.B considering physical fitness.
  - b) For teaching 1+1+1+1+1
- No Service Personnel is allowed to work in other her institution in parallel.
- ❖ Casual leave cannot be accumulated and cannot be combined with any other kind of leave, vacation or holidays. Casual Leave can be granted up to 12 days in a calendar year, and ordinarily shall not be more than three days at a time.
- ❖ Medical leave can be granted up to 15 days.
- ❖ Special leave in case of the death of parents in admissible.
- ❖ Study leave for Ph.D. for course is up to one month.
- ❖ A service personnel entitled to the P.F. facility after completion of two years of service.
- Provision for increment in salary every year
- ❖ After long vacation no one is allowed to take leave on the reopening day.

