



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		COLLEGE OF EDUCATION, NAGAON
Name of the head of the Institution		DR. MANOSHIKHA BARUAH
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03672232136
Mobile no.		9864922890
Registered Email		manoshikha.baruah@gmail.com
Alternate Email		collofedu@yahoo.com
Address		SM ROAD PANIGAON
City/Town		NAGAON
State/UT		Assam
Pincode		782003
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	private
Name of the IQAC co-ordinator/Director	DR. SEWALI BORAH
Phone no/Alternate Phone no.	03672232136
Mobile no.	9365063923
Registered Email	sewaliborah10@gmail.com
Alternate Email	collofedu@yahoo.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.collegeofeducation.co.in/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.collegeofeducation.co.in/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.65	2014	10-Dec-2014	09-Dec-2019

6. Date of Establishment of IQAC	05-Aug-2010
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
CELEBRATION OF WORLD ENVIRONMENT DAY	05-Jun-2018 1	250
NAI TALIM WEEK CELEBRATED	26-Sep-2018 7	250

DISTRCT LEVEL LEGAL AWARENESS PROGRAMME HELD	12-Dec-2018 1	220
EMPLOYABILITY AND LIFE SKILL	01-Jan-2019 1	35
SHOW PIECES FROM WEST PRODUCT	05-Jan-2019 1	70
MOOC-E LEARNING	24-Jan-2019 1	120
GENDER INEQUALITIES	04-Apr-2019 1	100
PROBLEMS OF GIRLS EDUCATION IN SECONDARY LEVEL	23-Apr-2019 1	10
DEBATE COMPETITION	23-Feb-2019 1	20

L::asset('/', 'public') ./public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. \$instdata->upload_special_status)}}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

CELEBRATION OF WORLD ENVIRONMENT DAY

NAI TALIM WEEK CELEBRATED

DISTRICIT LEVEL LEGAL AWARENESS PROGRAMME HELD

A WALL MAGAZINE "GYATOBYA" PRESERVED IN HAND WRITTEN FORMAT

A TALK PROGRAMME ON "EMPLOYABILITY AND LIFE SKILLS"

[View Uploaded File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
ACADEMIC CALENDER PREPARED	ACADEMIC CALENDER PREPARED
WORKSHOP ON LESSON PLANNING	WORKSHOP ON LESSON PLANNING
RESEARCH CULTURE	RESEARCH CULTURE
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

31-Dec-2018

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

03-Apr-2018

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

College of Education, Nagaon has an Integrated Management Information System, where all types college information like students data, results etc. are stored in local storage device as well as cloud storage system. The

Institute also manage information through google spread sheet system to collect students information, feedback and other related information. The College also has an soul 2.0 library management system for management of library works in a systematic way. The college also managed all types of academic and financial information through Principal Office computing system and office staff computing system which internally connected through LAN connectivity. Besides above, the college website collegeeducationnagaon.com is platform through the information are disseminated to the public domain. Information like notification, event details, upcoming events etc. are published in the website for accessing the information anytime, anywhere.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Annual scheme for curriculum planning Total No's of Teaching days 241 Total No's of working days 248 Total No's of Sunday and Holidays 117 The structure of the College syllabus is relevant to face to face and regular mode. The whole syllabus in divided into theory and practical parts, college has prepared class routine for both B.Ed. Ist year & 2nd year according to the Gauhati University syllabus .The routine was carefully planned and enough scope was given for both theory and practical classes as well as other related activities. B.Ed. Ist year syllabus There are total 7 papers in the B.Ed. Ist year syllabus marks of the syllabus is divided into External marks and Internal marks, 100 marks :- I, II, III, V (80+20) 50 MARKS :- IV, VI (40+10) Paper VII - Practice Teaching (EPC I) - 50 marks EPC II - Drama and Art in Education 50 marks EPC III- ICT & Classroom Transaction- 50 marks College has conducted 2 Internal Examination for B.Ed. Ist year External Examination was conducted by Gauhati University. Practical Examination - 3 Micro Teaching class -7 Demonstration class - 1 Practice Teaching - 30 days Remedial class - 7 days B.Ed. 2nd year syllabus 100 marks - 09, 10 (80+20) 50 marks - 08, 11, 12, 13

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
CERTIFICATE COURSE ON RECITATION	D.EL.ED	16/01/2018	15	RECITATION SKILL, PRONUNCIATION, STRESS AND INTONATION	RECITATION

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	32	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
ART	07/05/2017	47
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	INTERNSHIP	100
MEd	DISSERTATION	50
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The feedback of the institution is being obtained through the form of questionnaire regarding the following parameter: 1?Infrastructure 2?Management 3?Organisation of Co-Curricular activities Infrastructure:- During the session 2018-19 120 students were randomly selected to obtain the feedback of the infrastructure facility of the institutions. 10 Questions were constructed and a questionnaire was prepared. After obtaining the feedback it was analyze and found that 90 of the students give positive response of the infrastructure of the institution while 10 of the students give negative response regarding Boys and Girls Common Room. After getting the feedback of the students regarding Boys and Girls Common Room, it was informed to the College Governing Body for</p>

necessary action. The College authority took needed steps to upgrade the physical condition of the Boys and Girls Common Room. Management:- During the session 2018-19 120 students were randomly selected to obtain the feedback of the management system of the institutions. 10 Questions were constructed and a questionnaire was prepared. After obtaining the feedback it was analyze and found that 97 of the students give positive response of the grievances redressal cell committee of the institution while 3 of the students give negative response regarding grievances redressal cell committee. After getting the feedback of the students regarding canteen , it was informed to the College Governing Body for necessary action. The College authority advice to decide the issues more sensitively and effectively. Organization of Co-Curricular Activity:- During the session 2018-19 120 students were randomly selected to obtain the feedback of the organisation of National Science Day on the schools with the Interns of the Institution. 10 Questions were constructed and a questionnaire was prepared. After obtaining the feedback it was analyze and found that 50 of the students give positive response of the National Science Day on the schools with the Interns of the Institution while 50 of the students give negative response regarding National Science Day. After getting the feedback of the students regarding National Science Day, it was informed to the College Governing Body for necessary action. The College authority advice to organise National Science Day in a big way and also advice to organise it in the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	TEACHER EDUCATION	100	100	100
MEd	TEACHER EDUCATION	50	50	50

[View Uploaded File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	100	50	20	4	4

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
20	20	25	2	2	2

[View File of ICT Tools and resources](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

To give guidance to the students the institutions regulate a students mentoring system to personal guidance, Academic guidance, vocational guidance. Internship guidance and teaching practice guidance. For the said purpose a mentor list was prepared among the faculty members of the institutions. Personal Guidance:- A student named Tridib Saikia of B.Ed. 1st year 2018-20019 batch, for getting marriage decided to drop the B.Ed. course due to the breakup of the relationship with her fiancé. He was get into depression de to the sadness and get an attitude of withdrawal. The personal guidance mentors took the responsibility of counselling him time to time and ultimately he was able to overcome from his depression and sadness. He continue the B.Ed. course and appeared in the final exam and also came out successful with good percentage. Vocational Guidance:- For vocational development, the mentors responsible for vocational guidance, took special classes and give information relating to Assam TET, CTET, SLET, NET, APSC, UPSC examination. Academic Guidance:- In the year 2018-2019 batch of students failed to pass in the examination. The Academic committee guided the failed students, take remedial classes and in the following year they again sit in the B.Ed. final exam and came out successful.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
150	24	1:6

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	24	0	5	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	243	2018-2019	22/08/2019	13/11/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institute is affiliated to Gauhati University, College of Education follows the examination pattern of the Gauhati University. Gauhati University guidelines are strictly adhered to with respect to evaluation process. COE Nagaon conducted 3 internal examination in 2018-2019. The schedules of internal assessment were communicated to students and faculty in the beginning of the year through institute based on the university academic calendar. Following were the schedule for Internal examination of session 2018-2019- 1st Unit test

of B.Ed. 1st year - 03.12.2018 to 07.12.2018 1st Terminal of B.Ed. 1st year - 20.02.2019 to 27.02.2019 2nd Terminal of B.Ed, 1st year - 22,05.2018 to 30.05.2018 1st Unit test of B.Ed. 2nd year - 03.12.2018 to 07.12.2018 1st Terminal of B.Ed. 2nd year - 23.11.2019 to 29.11.2019 2nd Terminal of B.Ed, 2nd year - 03.06.2019 to 11.06.2019 Sessional Examination of M.Ed. 1st year - 17.12.2018 to 20.12.2018 Test Examination of M.Ed. 2nd year - 12.02.2019 to 19.02.2019 The institute has reformed the continuous internal evaluation system from curriculum centric to student centric. The examination cell of the college framed guidelines for conducting the CIE in line with calendar of the Gauhati University and institutions. As per the guidelines, the following reforms have been carried out effectively conducting CIE. • Schedule of Internal Examination, seating arrangements, hall invigilators listed for every exam. • Preparation the question paper for the internal examination in the prescribed pattern based on knowledge level using revised Bloom's taxonomy. • Scrutiny of the prepared question paper is carried out by subject experts to ensure quality of the question paper. • Monitoring the attendance of the students for the examination. • Internal Assessment has to be carried out within the stipulated time. • After completion of the internal examination, the faculty evaluate the answer scripts on due time and distribute to the students for doubt clarifications or re- correction. The faculty submits the recorreceted scripts to the examination branch and marks are displayed on notice board and whatsapp group. Performance of the students in Internal Assessment is used for faculties to identify slow and advanced learners in their respective subjects . Slow learners are encouraged to improve their performance in future by counselling by the concern teacher.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Keeping in mind the aims and objectives of B.Ed. Training, the college academic calender is constituted. Being training is a main component it is taken care not only in Curriculum but also in implementing in Practice. All different aspects related to Teacher Development are taken into consideration and the IQAC has tried to balance it while framing the Calendar in every aspects. The Year starts with a Welcome plus Orientation Programme and ends with the theory examination of the session 2018-2019. In between, Micro teaching, Stray Lessons, Unit Lessons, Internship, Annual Lessons all progress in its way. Training in facing the classroom, Instruction Delivery, TLM making, Time Table Making, Evaluating the school students, Framing the Question paper, Preparing Mark sheets, Result Sheets, etc. are taught and practiced. To inculcate the values of the society and the culture different festivals like Teacher's Day, community programme, are celebrated with a given understanding. National Festivals , 15th August, 26th January are also celebrated. Students prepare skills, speech, songs etc. and try to make it meaningful. Swami Vivekananda Jayanti, Environment Day, Mother tongue day, Yoga Day, Science Day, Drug Addiction Day etc. are a part of the Academic Activity placed in the calendar. Annual Day and College Establishment Day make the Calendar colorful. University and Government notifications also guide the IQAC in framing the calendar of the session 2018-2019.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students	Number of students passed	Pass Percentage
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			appeared in the final year examination	in final year examination	
243	BEd	TEACHER EDUCATION	100	100	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.collegeofeducation.co.in/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
EARTHEN LAMP	B.ED.	02/10/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
ELEVENTH CONVOCATION AWARD	SRI MITHUN DAS	TRIPURA UNIVERSITY	05/12/2018	ART
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
EDUCATION	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	Nill	1	Nill
Attended/Seminars/Workshops	Nill	1	Nill	Nill
Attended/Seminars/Workshops	Nill	1	Nill	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
A Tree Plantation Program in Haiborgaon High School	College of Education, Nagaon	5	15
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Programme on Gender Discrimination	COE, Nagaon	A program on creating awareness on Gender Discrimination	6	45
CLEANLINESS PROGRAM IN SLUM AREAS	COE, NAGAON	SWACH BHARAT ABHIYAN	20	50
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
AWARENESS PROGRAM ON GENDER ISSUES	100	COE, NAGAON	10
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
THROUGH TEACHING	INTERNSHIP	MOTI RAM BORA H.S. SCHOOL	01/02/2019	31/05/2019	1
THROUGH TEACHING	INTERNSHIP	KIRANBALA GOSWAMI BALIKA VIDYAPITH NAGAON	01/02/2019	31/05/2019	3
THROUGH TEACHING	INTERNSHIP	HAIBORGAON GIRLS HIGH SCHOOL	01/02/2019	31/05/2019	4
THROUGH TEACHING	INTERNSHIP	OM PRAKASH JAJADIA HINDI GIRLS	01/02/2019	31/05/2019	5

		HIGH SCHOOL NAGAON			
THROUGH TEACHING	INTERNSHIP	GOVT. URBAN HIGH SCHOOL NAGAON	01/02/2019	31/05/2019	4
THROUGH TEACHING	INTERNSHIP	KHAGARIJAN HIGH SCHOOL, NAGAON	01/02/2019	31/05/2019	6
THROUGH TEACHING	INTERNSHIP	RATNA KANTA BORKAKKATI HIGH SCHOOL	01/02/2019	31/05/2019	13
THROUGH TEACHING	INTERNSHIP	RUPAHI JATIYA VIDYALAYA	01/02/2019	31/05/2019	1
THROUGH TEACHING	INTERNSHIP	NATIONAL HIGHER SECONDARY SCHOOL, LUMDING	01/02/2019	31/05/2019	2
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6005000	3653706

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh)	Newly Added

during the current year	
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3515	32039	69	18200	3584	50239
Reference Books	1721	22961	Nil	Nil	1721	22961
Journals	5	4216	8	6996	13	11212
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
DR. SEWEALI BORAH	HOW CHILDREN LEARN IN ASSAMESE	NIOS	23/08/2018
DR. SEWEALI BORAH	LEARNING, THE CONCEPT AND PROCESS, FACTORS AFFECTING LEARNING IN ASSAMESE	NIOS	23/08/2018
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	25	1	2	2	1	1	2	50	0
Added	10	0	0	0	0	0	0	0	0
Total	35	1	2	2	1	1	2	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
650000	195582	6005000	3653706

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

A budget is simply a spending plan that takes into account estimated current and future income and expenses for a specific future time period, usually a year. Having a budget of an institutions keeps spending a check and makes sure that its savings are on track for the future. It also helps in keeping care of overspending and help shut down risky spending habits. As other institutions, college of education, nagaon also prepare annual budget for each financial year. This year 2018-19 the budget emphasize more on to construction of 2nd floor of new RCC building. More funds allotted to library to purchase books and maintenance of the library. Brief statement of different heads of academic and physical facilities and their allotments mentioned below. Academic Facilities
 1. Inspections:- 200000/- 2. Festivals:- 120000/- 3. Travelling:- 150000/- 4. News Paper Bill:- 30000/- 5. Library:- 100000/- 6. Affiliation and Enrollment Fees:- 50000/- Total 650000/- Physical Facilities:- 1. Construction of 2nd Floor of New RCC Building:- 5700000/- 2. Electricity Bill:- 95000/- 3. Telephone Bill:- 60000/- 4. Municipal Tax:- 50000/- 5. Office Stationaries:- 50000/- 6. Other Repairing needs:- 50000/- Total:- 6005000/- Procedure and Policy:- Financial records of the college maintained through cash-book and vouchers. To maintain transparency internal and external audit also done in each year.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	POST MATRIC SCHOLARSHIP SCHEME	25	300000
Financial Support from Other Sources			
a) National	ISHAN UDAY	12	200000
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved

YOGA AND MEDITATION	20/06/2018	100	COLLEGE OF EDUCATION NAGAON
PERSONAL COUNSELLING AND MENTORING	20/09/2018	10	COLLEGE OF EDUCATION NAGAON
LANGUGAGE LAB	12/06/2018	100	COLLEGE OF EDUCATION NAGAON
REMEDIAL COACHING	22/04/2019	20	COLLEGE OF EDUCATION NAGAON
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	COMPETITIVE EXAM AND CAREER COUNSELING	13	3	16	16
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	10	COLLEGE OF EDUCATION, NAGAON	EDUCATION DEPARTMENT	COLLEGE OF EDUCATION, NAGAON	M. ED
2018	1	COLLEGE OF EDUCATION NAGAON	EDUCATION DEPARTMENT	MSSV	Ph. D

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SLET	1
Any Other	3
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
CULTURAL EVENT 8	INTRAMURAL	200
LITERARY EVENT 6	INTRAMURAL	200
GAME AND SPORTS 15	INTRAMURAL	200
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College of Education, Nagaon puts effort to involve students on various activities of academic camp and administrative activities. As IQAC form, all the responsibilities entrusted to IQAC. It plays a critical role like an academic council, in setting up the academic direction of the college. Students are indirectly involved with IQAC activities. Two class coordinators selected for the academic year 2018-19 as the representative of all academic and non-academic development work for the whole year Even they indirectly participate the activities of administrative body. Students have no opportunity to directly participate as members of governing body. But the class coordinators have the right to provide suggestions and to place their needs and demands as student representative of the year. The student coordinators advice in respect of academic enrichment through regular reports to the governing body through the principal of the college. Student coordinators also participated in the decision-making body for various academic promotion works . College authority tries - to promote the internet of the students on academic development activities, -to provide all kinds of information about the decision of governing body, to- identify and help to solve problems encountered by students in the institution, to- consult students on any issues of improvement. For this purpose the IQAC coordinators has the responsibilities to select coordinators for four different fields, as Literature coordinator, Cultural coordinator, Sports coordinator, Megazine coordinator etc. For the academic year 2018-19. Class coordinators cum IQAC coordinator were Rajani Sarmah and Chayanika Handique. Sub-coordinators were Literature- Barha Rani Gogoi and Darpan Kalita, Cultural- Lipika Bonia and Aruna Kaushik. Sports-Suraj Chakraborty, Megazine-

Bidyut Jyoti Borah . All these representatives have the right to provide suggestions, to demand their needs, to governing body of the college. The governing body and IQAC of the college truly give opportunities to foster skills like leadership skill , communication skill, skill of team work, organised skill, and public speaking skill, etc. The Literature coordinator has the responsibilities to organise various activities for qualitative enhancement of the students. Celebrating various important days, organizing competitions providing opportunities of participant state level competitions etc..

Responsibilities of the cultural coordinator are to organised cultural programme for the enrichment of local culture. Sports coordinator has the responsibilities to organise various games and sports apart from the annual college festival. The Megazine coordinator has the responsibilities to publish three kinds of megazine . The annual magazine Sarasee, wall megazine and one hand written megazine which are published in the occasion of Freshmen Social .

All these activities help to improve the academic and administrative performance of the students. Even in case of planning organising and implementing various innovative programs they have direct involvement. All these activities directly helps to the quality enhancement of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association, College of Education, Nagaon was registered under the societies registration Act, XXI of 1860 vide Reg. No. NG/254/N/01 of 2014-15. The association is formed for the development of college with a minimum amount contributed by the alumnees at the time of registration. The association is working for the benefit of the college with some active members of the association. Thisd association has been running smoothly comprising of all the successfully pass out trainees from the very beginning. The pass out trainees of every year deposited Rs. 200/- and Rs. 350/- from 2018 in the college office along with the pass certificate fee as a contribution for the up liftment of the college. The president of this association is Nazma Sultana. The first batch alumnee of the institutiton and retired subject teacher of Dawson High School, Nagaon and the secretary of this association is Bandana Sabhapandit and alumni and faculty of this institution. The association has at present 869 numbers of alumnee registered till today. 1. Organisation of Health Check-Up Camp:- An annual Health Check-up camp is organised by Alumni Association, College of Education, Nagaon. It is an important activity that because the health issues of the trainees bring into light with the help of a medical team sent by the Joint Director Office, Public Health. 2. Workshop on Yoga and Meditation:- One of the most significant contribution made by the association is to organise workshop. On Yoga and Meditation every academic year. The importance of yoga and Meditation is known to all nowadays to live a stress free life in the modern days and mainly in the period of corona pandemic, each and every person from children to aged persons is taking help of yoga and Meditation. Every years one professional yoga instructor is invited and he/she with the help of the trainees practice yoga in the college auditorium. Details of Office Bearers:- ? Nazma Sultana, President Alumni Association ? Bandana Sabhapandit, Secretary, Alumni Association.

5.4.2 – No. of enrolled Alumni:

80

5.4.3 – Alumni contribution during the year (in Rupees) :

28000

5.4.4 – Meetings/activities organized by Alumni Association :

MEETING 02 ACTIVITIES 02

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

College of Education Nagaon always forwarded with the effective leadership towards the vision and mission of the College to produce quality teachers as per the local and global needs. The aim of the College is to provide quality education to the students and preparing them to be a committed citizens focusing on social issues, environmental concerns and emerging global and local challenges. The IQAC always encouraged to train intellectually well-developed teachers focusing on vision of the College. Under the goal of leadership, the College always try to achieve the vision and mission of the College through the following way ----- By creating an environment by providing equal opportunities for learning beyond the curriculum. By providing quality training as per the social requirements and encouraging all to participate in the intellectual inputs like class room discourses, field studies, in depth research in novel areas. Decentralization and participative practices is done by the College by involving every one and make responsible as per the system demands.

Decentralization management: The College always co-operate and support the process of decentralized governance system with proper and we'll defined inter-relationship. The management of the College has two main committees- Governing body and executive member of the society. The management of the College is directed by Governing body, whose members are appointed in comply with the guidelines of Gauhati University. All the important decisions related to the institute are taken by the principal in consultation with the governing body and society members. Principal is the academic head of the institute and faculty members are responsible for to look day to day activities of the academics and other related issues and report to the principal. Students are also participating through feedback mechanism for improvement and quality of the College. Regular meeting of these committee's are held for the smooth functioning of the College.

PARTICIPATIVE MANAGEMENT: The College always encouraged the culture of participative management system by involving everyone in various activities. IQAC initiates the process of organizing different national /international seminars, webinars, FDP, orientation program and research activities in the area of teacher education as well as social issues and delegates the responsibilities to the concerned faculty members for implementation of the programs in a successful way. The coordinator and the members of the IQAC prepared the Annual Quality Assurance Report every year with the help of faculty members. The principal, faculty members and office staff are involved for defining the policies and procedures pertaining to admission, discipline, grievance, training and development and library services etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	During the session 2018-19, College of Education, Nagaon has planned systematically for effective

implementation of the curriculum design by Gauhati University. College has prepared academic calendar at the beginning of the session 2018-2019. In the academic calendar of the college all the activities related to curriculum transaction were reflected. For better curriculum transaction college invited 2 faculties from Govt Sikhshan Mahavidyalaya during the session 2018-19 for teaching method subjects for 3 days. Faculties of the college adopted innovative methods for the transaction of curriculum among the trainees. For the purpose COE, Nagaon organised workshop in different fields related to the curriculum.

Teaching and Learning

Faculties of College of Education, Nagaon has adopted ICT based teaching process in classroom transaction among the trainees. Written materials of the hard topic of the curriculum were provided to the students for their better understanding. Enough space is allotted for the trainees for involvement in teaching learning process in very friendly manner in the classroom. Their feedback was accepted as valuable response for better improvement of teaching learning process of the college.

Examination and Evaluation

During the session 2018-19, College conducted 2 internal examination for B.Ed. Students and 2 Internal Examination for M.Ed. students for evaluating their progress internally during the session. Answer scripts were evaluated on time and return to the students. And then some remedial classes were arranged for their better achievement in the next time.

Research and Development

During the session 2018-19, Some faculties of the college participated in different field of research. M.Ed. 2nd year students were engaged with different research project under the guidance of college faculties. Action researches were also adopted by the trainee teachers in different schools in their practice teaching period for the development of the students. How to construct test items and how to construct standardized test for evaluating different level students were also taught to the students by the faculties of the college.

Human Resource Management	During the session 2018-19, College has adopted different quality strategies for human resource management like sharing faculties for M.Ed. classes from B.Ed. section, organization of life skill programme, engagement of the faculties in research work etc.
Library, ICT and Physical Infrastructure / Instrumentation	The library, a acknowledge resource center of college of education, nagaon has a good collection of text books, reference books and other books with pre-reviewed national journal and bound volumes of journals. Our library is automated using integrated library management system (ILMS), Soul 2.0 which helps us to manage the library operation such as membership, cataloging, circulation of books and various reports etc. We also has a well-furnished, cool reading enviornment reading room where teachers and students can spend there valuable time by reading as per their choice. To encourage the new comers to use library resources for their advancement of knowledge, a library orientation programme was held on 20th Oct 2018 and we also celebrated the librarians day on 12th August 2018 to commemorate the birthday of Prof. S.R. Ranganathan, who is the father of labrary science. A Special lecture programme was conducted on Time Management. Dr. Minati Bharali, Principal, Kaliabor B.Ed. College was the resource person to deliver the spech.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	College uploaded the merit list of the admitted student list in the college website. Rules and regulations regarding admission, date of admission, merit list were uploaded in college website. College necessary information, rules and regulations, guidelines regarding uniform, time table etc were also uploaded in the website during the session 2017-2018.
Finance and Accounts	College of education, nagaon maintained accounts manually. College has made both internal and external audit for financial purpose. every year accounts of the college are being audited as per the rules and regulation

	of the Governments. Payments of salary is made through accounts.
Student Admission and Support	Admission merit list was uploaded in the college website. After taking admission students admission list was also displayed in the college displayed registration of the admitted student in the affiliated university (GU) is done digitally. Internal marks of the students were also uploaded in the university website. For support system from the students COE created WhatsApp group for sharing necessary information, rules and regulation. During the session 17-18, 15 WhatsApp group were created for B.Ed. trainees and for M.Ed. 6 WhatsApp group were created for better teaching learning process.
Examination	College of Education, Nagaon exclusively follow the GU examination guidelines for both internal and external examination. Marks of the examination both internal and external were recorded digitally by the college office internal marks were uploaded in GU website for in GU website for both B.Ed. , M.Ed. during session. Regarding all information of examination both internal external were shared in WhatsApp the group.
Planning and Development	For different development work COE, Nagaon use google, YouTube platform to know related information and design development strategy. COE has different committees to plan for different developmental activities. For that purpose COE used Gmail, WhatsApp group.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	DR MANOSHIKHA BARUAH	VIDEO LECTURE FOR D.EL.ED PROJECT	NIOS	1000
2018	DR SEWALI BORAH	VIDEO LECTURE FOR D.EL.ED PROJECT	NIOS	1000
2018	DR. SEWALI BORAH	WORKSHOP ON MICROTEACHING	KALIABOR B.ED COPLLEGE	1000

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	TRAINING ON RESEARCH METHODOLOGY	TRAINING ON DIGITAL RECORD KEEPING	19/02/2019	25/02/2019	24	7
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
E-LEARNING, MOOC AND DEVELOPMENT OF E-CONTENT.	24	24/01/2019	24/01/2019	1
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
24	24	24	24

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
MUTUAL FUND, SEED MONEY, STUDY LEAVE, HEALTH CHECK UP PROGRAMME, MEDICAL REIMBURSEMENT FACILITY	MUTUAL FUND, SEED MONEY, STUDY LEAVE, HEALTH CHECK UP PROGRAMME, MEDICAL REIMBURSEMENT FACILITY	FREE HEALTH CHECK UP, YOGA AND MEDITATION CAMP FOR MENTAL HEALTH, PROVISION OF SCHOLARSHIP FROM DIFFERENT AGENCIES

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly. Internal audit is conducted in each financial year by 2 Governing Body member of the college and external audit is conducted by Chartered Accountant verification of all the original documents for payments, receipts, vouchers of the principal and the office assistant. The details of all the transaction of the entire financial year is consolidated and maintained at the College office. The internal audit is placed in the Governing Body meetings. And the meeting discussed on the audit report and principal cum secretary replied regarding the objections on the report if any. The external audit is an independent verification of the overall financial transaction throughout a financial year.

In the session 2018-19 Sri Kunjamohan Bora and Sri Birendra Kr. Das were appointed by the Governing Body as Internal Auditors

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	GAUHATI UNIVERSITY	Yes	COLLEGE GOVERNING BODY
Administrative	Yes	GAUHATI UNIVERSITY	Yes	COLLEGE GOVERNING BODY

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

WATER FILTER DONATION NOTICE BOARD DONATION FLOWER POT DONATION

6.5.3 – Development programmes for support staff (at least three)

DIGITAL RECORD KEEPING SPECIAL LEAVE MEDICAL RELIEF

6.5.4 – Post Accreditation initiative(s) (mention at least three)

SENDING FACULTIES FOR HIGHER EDUCATION ENCOURAGING FACULTIES FOR Phd ADMISSION ENCOURAGING FACULTIES FOR PARTICIPATION FOR WORKSHOP SEMINAR
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	'Nai Talim week' is celebrated successfully from 27.09.2018 to 02.10.2018, with the different	Nill	27/09/2018	02/10/2018	100

	activities				
2018	Legal Awareness Programmewas held successfully on 12.12. 2018 and as an expert speaker Sri Mitali Sharma, senior advocate of Nagaon Bar Association was present in the meeting	Nill	12/12/2018	12/12/2018	80
2019	A talk programme on employability and life skills was organized for the M.Ed. students on 01.01.2019. Prof. J.C. Kalita, Dept. of zoology, Gauhati University Dr. Dilip Sharma, rtrd. HoD, Dept. Of Hindi, Nowgong College Dr. Boby Bhuyan, HoD, Dep	Nill	01/01/2019	01/01/2019	25
2019	B.Ed. 1st year students prepare the hand written form of wall magazine of the session 2018-2019 on 10.04. 2019. Name of the magazine is "Gyatobya"	Nill	10/04/2019	10/04/2019	20

2019	As a part of SWO programme, making of 'Show pieces from west product' was done among the B.Ed 1st year students on 05.01.2019. Former college faculty Sri Runjun Borah was present as resource person in the programme	Nil	05/01/2019	05/01/2019	70
2019	A National workshop on 'MOOC-E Learning' organized on January 24, 2019. Dr. Naraginiti A. Reddy, Prof. North-Eastern Hill University, Shillong invited as Resource Person for the purpose	Nil	24/01/2019	24/01/2019	100
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
AAUNIATI HIGH SCHOOL	04/05/2019	04/05/2019	20	20
BARHAMPUR HIGHER SECONDARY SCHOOL	03/05/2019	03/05/2019	15	10
SWAHID	30/04/2019	30/04/2019	25	30

CHANDAN SINGH HIGH SCHOOL				
NATIONAL ACADEMY	29/04/2019	29/04/2019	20	30
LAYALA HIGH SCHOOL	29/04/2019	29/04/2019	25	35
DIMORUGURI HIGH SCHOOL	25/04/2019	25/04/2019	20	25
KHAGARIJAN HIGH SCHOOL	28/04/2019	28/04/2019	15	25
BHOGESWAR BORAH GIRLS HIGH SCHOOL	08/05/2019	08/05/2019	25	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
SOCIAL SERVICE	26/09/2018	02/10/2018	100
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

COE NAGAON PREFER TO USE PAPER PRODUCT INSTEAD OF PLASTIC . OFFERING TREE PLANTATION BY THE COLLEGE INSIDE AND OUTSIDE OF THE COLLEGE CAMPUS . PRESERVATION OF RAIN WATER. REGULAR CLEANING OF COLLEGE CAMPUS AND CLASSROOM. ARRANGEMENT OF THE COLLEGE CAMPUSES SYSTEMATIC AND ECO FRIENDLY.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the practice- Psychological Laboratory Work. 2. The context- Psychological Laboratory is an important part of the B.Ed. Syllabus. Psychology experiment are to be done in laboratory for complete understanding of Educational Psychology. 3. Objectives of the Practice: i. To familiarize the students with psychological equipments. ii. To encourage the learner to perform psychological experiment. The Practice:- The students were taught different psychology experiments. Some of them were free Association test, Personality test, Mirror drawing test, span of attention etc. This practice have been actively performed every year. Objective:- None Impact of the Practice:- The students learned the technique in handling psychology laboratory experiment. Resources required:- Laboratory equipment. Best Practice No. :- 2

1. Title of the Practice:- Gender equality in the College. 2. The Content:- Gender beanie is one of the biggest issue faced by women in the society. Therefore, mainlining equality is essential for the upliftment of the women. 3. Objective:- i. To give equal status to both men women. ii. To uplift women and encourage their self development. 4. The Practice:- This practice have been one of the biggest milestone achieved in the institution. Gender equality is maintained in all the matters and aspects. Equal rights and duties are distributed among male and female students/ staff. 5. Obstacles :- None. 6. Impact:- No Gender beanie is seen in the institution.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.collegeofeducation.co.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution with its vision, to enhance access to higher education ensuring excellence in teaching, learning and research, worked hard to fulfill its thrust. A lack of higher educational opportunity in teacher education sector in the whole of central Assam was seen. The students had no opportunity for higher studies in teacher education. Hence, the institution took initiative and planned to introduced M.Ed (Master of Education) course for bringing excellence in teaching, learning and research. Sincior effort was made and all the formalities was completed with NCTE (National Council for Teacher Education) and Gauhati University in 2017. Finally, the M.Ed course was introduced in the institution from 2018. The course was affiliated to Gauhati University and recognised nt NCTE. The course fulfilled the need of higher education resulting in tremendous welcome from the community sector.

Provide the weblink of the institution

<https://www.collegeofeducation.co.in/>

8. Future Plans of Actions for Next Academic Year

A proposed action plan can be considered to be the guiding force of an institution. The plan helps an institution in focusing on its core mission and the needs of the institution. College of Education Nagaon has always made it a priority to prepare an action plan which has helped the institution to navigate the challenges of the future are proofs of this endeavour. Keeping the goals in mind the institution has planned certain activities to conduct for the the session 2019-2020 are 1. An Orientation Programme on Gerontology 2. Workshop for the Preparation of TET 3. Workshop on Preparation of M.Ed Practicum 4. Workshop on Art and Drama 5. Awareness on Rain Water Harvesting 6. Placement Awareness Programme 7. Orientation on Library Usage 8. Workshop on the Preparation of M.Ed Dissertation 9. Educational Tour 10. Visit to Book Fair

