



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		COLLEGE OF EDUCATION, NAGAON
Name of the head of the Institution		DR. MANOSHIKHA BARUAH
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		09864922890
Mobile no.		9864922890
Registered Email		collofedu@yahoo.com
Alternate Email		manoshikha.baruah@gmail.com
Address		S.M. ROAD, PANIGAON CHARIALI
City/Town		NAGAON
State/UT		Assam
Pincode		782003
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	DR. SEWALI BORAH
Phone no/Alternate Phone no.	03672232136
Mobile no.	9365063923
Registered Email	collofedu@yahoo.com
Alternate Email	sewaliborah10@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.collegeofeducation.co.in/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.collegeofeducation.co.in/

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.65	2014	10-Dec-2014	09-Dec-2019

6. Date of Establishment of IQAC	05-Aug-2010
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
UGC SPONSORED TWO DAYS NATIONAL SEMINAR IN COLLABORATION WITH RUPAHI COLLEGE	28-Jun-2017 2	10

CELEBRATION OF WORLD ENVIRONMENTAL DAY	05-Jun-2017 1	200
UNVEILLING OF STATUE OF RADHAKRISHNAN BY THE DEPUTY COMMISSIONER OF NAGAON ASSAM	05-Sep-2017 1	200
MOTIVATIONAL TALK PROGRAM ON MOTIVATION INSPIRATION AND ASPIRATION	23-Sep-2017 1	200
WORKSHOP ON LESSON PLAN	28-Jan-2018 1	120
WORKSHOP ON MASK MAKING	02-Mar-2018 1	100
WORKSHOP ON PAPER BAG MAKING UNDER SWO PROGRAMME	08-Feb-2018 1	100
M.ED. COURSE OPENNING IN THE COLLEGE	03-May-2018 1	250
WALL MAGAZINE SAMPRITI IS PRESERVED IN HAND WRITTEN MAGAZINE FORMAT	04-Apr-2018 1	20

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

ACADEMIC CALENDER PREPARED
WORKSHOP ON LESSON PLANNING
WORKSHOP ON MASK MAKING
WALL MAGAZINE SAMPRITI PRESERVED IN HAND WRITTEN MAGAZINE FORMAT
WORKSHOP ON PAPER BAG MAKING UNDER SWO PROGRAMME

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Planning for unveiling of statue of Radhakrishnen	In the 2nd phase unveiling of statue of Radhakrishnan by the Deputy Commissioner of Nagaon Assam on 5th September, 2017.
Planning for a motivational talk.	In the 3rd phase motivational talk programme on "Motivation, Inspiration and Aspiration" by prof. Uday Kishore, internationally reputed immunologist Brunel University, London as resource person on 23th September, 2017.
Planning for a collaboration with Rupahi college for a national seminar.	UGC sponsored two days National seminar was organized by the Rupahi college in the collaboration with College of Education, Nagaon on the topic "Women Empowerment and Changing Scenario of Women Education in NorthEast India" on 28.06.2017 and 29.06.2017. Number of participant 10.
Planning for celebration of World environment day.	World Environment Day is celebrated on 5th june, 2017 as per the previous schedule. Plantation programme conducted by the students of B.Ed. 2nd year and alumni of the college. Public awareness programme on 'Poliythene Use' held by B.Ed. and M.Ed. 1st year students. Number of participant 50.
Planning workshop on Lesson planning.	Workshop on 'Lesson Planning' held

	successfully on 28.01.2018. Few teachers were invited from the following schools of Nagaon town
Planning workshop on Mask making.	'Mask Making' workshop held on 02.03.2018. Renowned artist of Assam Sri Chittaranjan Borah was the Resource Person in that programme. Students of Urban High School participated in the workshop. Number of participant 100.
Planning SWO programme.	College organized an workshop on 'Paper Bag Making' under SWO programme on 08.02.2018 to make aware the student teachers regarding use eco friendly material instead of plastic. Number of participant 100.
Planning opening programme of M.Ed. course.	Opening ceremony of M.Ed. course was held successfully on 03.05.2018. Dr. Biswajit Sharmah, Director, College Development Council, Gauhati University was present as Chief Guest on the occasion. Number of participant 80.
Planning a State level Orientation Programme of M.Ed.	State level Orientation programme held successfully on 03.05.2018. Dr. Bidula Sharmah, faculty, M.Ed. department, Gauhati University, as Resource Person and other distinguish invitees along with the students of M.Ed. 1st batch were present in the State level Oriantation programme. Number of participant 80.
Planning preservation of wall magazine.	Wall magazine "Sampriti" of the session 20172018 is preserved in hand written magazine format on that 04.04.2018. Number of participant 20.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	03-May-2018
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	10-Aug-2017

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>College of Education, Nagaon has an Integrated Management Information System, where all types college information like students data, results etc. are stored in local storage device as well as cloud storage system. The Institute also manage information through google spread sheet system to collect students information, feedback and other related information. The College also has an soul 2.0 library management system for management of library works in a systematic way. The college also managed all types of academic and financial information through Principal Office computing system and office staff computing system which internally connected through LAN connectivity. Besides above, the college website collegeeducationnagaon.com is platform through the information are disseminated to the public domain. Information like notification, event details, upcoming events etc. are published in the website for accessing the information anytime, anywhere.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Annual scheme for curriculum planning Total No's of Teaching days 247 Total No's of working days 256 Total No's of Holidays 109 The structure of the College syllabus is relevant to face to face and regular mode . The whole syllabus in divided into theory and practical parts, college has prepared class routine for both B.Ed. Ist year & 2nd year according to the Gauhati University syllabus .The routine was carefully planned and enough scope was given for both theory and practical classes as well as other related activities. B.Ed . Ist year syllabus There are total 7 papers in the B.Ed. Ist year syllabus .Marks of the syllabus is divided into External marks and Internal marks, 100 marks :- I, II, III, V (80+20) 50 MARKS :- IV, VI (40+10) Paper VII - Practice Teaching (EPC I) - 50 marks EPC II - Drama and Art in Education 50 marks EPC III- ICT & Classroom Transaction- 50 marks College has conducted 2 Internal Examination for B.Ed. Ist year External Examination was conducted by Gauhati University. Practical Examination - 3 Micro Teaching class -6 Demonstration class - 1 Practice Teaching - 30 days Remedial class - 7 days B.Ed. 2nd year syllabus 100 marks - 09, 10 (80+20) 50 marks - 08, 11, 12, 13 Paper - 14 (EPC iv) Education four Development of self - 50 marks Paper - 15 - 4 months Internship - 250 mark (Ist Feb to 3Ist may) Internal Examination - 3 External Examination - 1

(Gauhati University) Non Scholastic activities Freshman Social - 2 days College week - 3 days Other Activities * Workshop & Celebration of National days * Educational Tour College of Education, Nagaon has effective mechanism for well planned academic system. For Implementation of curriculum according to guidelines of Gauhati University, College of Education, Nagaon has prepared academic calendar for the session 2017-2018. In the commencement of academic session, the academic calendar is prepared wherein the course structure and other activities of the college are reflected. Gauhati University conduct common entrance test for B.Ed. admission. College prepared a merit list from the applicants who cleared G.U. common entrance test. The dates of seminar, project work, assignments are fixed by the teachers of the college after due discussion. The dates of group discussion were fixed by the teachers reflected in academic calendar . The authority of the institution conducts academic meeting to monitor the implementation and process of all the activities according to the academic calendar. "Sarasi" the college magazine is published annually. In the session 2017-2018 it is published on time. College is committed to impart quality teacher education. All faculties of the college are professionally competent and committed to provide quality education. Internship provides a good opportunity for a trainees to get acquainted with the realities of the teaching area during teacher training. College of Education, Nagaon organizes a workshop on internship for B.Ed. 2nd year. College of Education, Nagaon has organised workshop on micro-teaching during the session 2017-18

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
SPOKEN ENGLISH	Nil	01/07/2017	30	Nil	COMMUNICATION SKILL IN ENGLISH

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MEd	TEACHER EDUCATION	03/05/2017
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	23	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
ART	07/05/2017	26
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	TEACHING	100
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The feedback of the institution is being obtained through the form of questionnaire regarding the following parameter: 1?Infrastructure 2?Management 3?Organisation of Co-Curricular activities</p> <p>Infrastructure:- During the session 2017-18, 120 students were randomly selected to obtain the feedback of the infrastructure facility of the institutions. 10 Questions were constructed and a questionnaire was prepared. After obtaining the feedback it was analyzed and found that 90 of the students give positive response of the infrastructure of the institution while 10 of the students gave negative response regarding canteen. After getting the feedback of the students regarding canteen , it was informed to the College Governing Body for necessary action. The College authority took needed steps to upgrade the physical condition of the canteen.</p> <p>Management:- During the session 2017-18, 120 students were randomly selected to obtain the feedback of the management system of the institutions. 10 Questions were constructed and a questionnaire was prepared. After obtaining the feedback it was analyzed and found that 95 of the students gave positive response of the co-curricular activities of the institution while 5 of the students gave negative response regarding co-curricular activities. After getting the feedback of the students regarding canteen , it was informed to the College Governing Body for necessary action. The college authority advised to organise more quality co-curricular activities.</p> <p>Organization of Co-Curricular Activity:- During the session 2017-18, 120 students were randomly selected to obtain the feedback of the organisation of co-curricular activities of the institutions. 10 Questions were constructed and a questionnaire was prepared. After obtaining the feedback it was analyzed and found that 90 of the students gave positive response of the co-curricular activities of the institution while 10 of the students gave negative response co-curricular activities regarding National Youth Day. After getting the feedback of the students regarding National Youth Day , it was informed to the College Governing Body for necessary action. The college authority advised to organise National Youth Day and also advised to organise essay competition, debate competition, extempore speech competition etc related to National Youth Day.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
Bed	TEACHER EDUCATION	100	467	100
Med	TEACHER EDUCATION	50	50	50
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	100	50	20	4	4

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
20	20	25	2	2	2
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

To give guidance to the students, the institution regulates students' mentoring system to personal guidance, academic guidance, vocational guidance, internship guidance and teaching practice guidance. For the said purpose a mentor list is prepared for the faculty members of the institution. Personal Guidance:- A student named Karishma Mudoj of B.Ed. 1st year 2017-2018 batch, for getting marriage decided to drop the B.Ed. course. The mentor faculty responsible to the personal guidance of the students called her and sat with her time to time and gave her guidance that it was not a wise decision to drop B.Ed. course for getting married only. Ultimately Miss Karishma Mudoj get married but at the same time she continued the B.Ed. course and appeared in final exam. Vocational Guidance:- For vocational development, the mentors responsible for vocational guidance, took special classes and gave information relating to Assam TET, CTET, SLET, NET, APSC, UPSC examination. Academic Guidance:- In the year 2017-2018, students failed to pass in the examination the Academic Committee guided the failed students, took remedial classes and in the following year they again appeared in the B.Ed. final examination and came out successful.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
150	24	1:6

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	24	Nil	5	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	243	2017-2018	21/08/2018	08/11/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institute is affiliated to Guwahati University and College of Education follows the examination pattern of the university. Guwahati University guidelines are strictly adhered to with respect to evaluation process. COE Nagaon conducted 3 internal examinations in 2017-2018. The schedules of internal assessment were communicated to students and faculty in the beginning of the year through the university academic calendar. The institute has reformed the continuous internal evaluation system from curriculum centric to student centric. The examination cell of the college framed guidelines for conducting the CIE in line with calendar of the Guwahati University and institutions. As per the guidelines, the following reforms have been carried out for conducting CIE.

- Schedule of Internal Examination, seating arrangements, invigilators listed for every exam.
- Preparation the question paper for the internal examination in the prescribed pattern based on knowledge level using revised Bloom's taxonomy.
- Scrutiny of the prepared question paper is carried out by subject experts to ensure quality of the question paper.
- Monitoring the attendance of the students for the examination.
- Internal Assessment has to be carried out within the stipulated time.
- After completion of the internal examination, the faculty evaluate the answer scripts on due time and distributes to the students for doubt clarifications or re-correction. The faculty submits the re corrected scripts to the examination branch and marks are displayed on notice board and whats app group. Performance of the students in Internal Assessment is used for faculties to identify slow and advanced learners in their respective subjects . Slow learners are encouraged to improve their performance in future by counselling by the concern teacher.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared in accordance with the B.Ed. syllabus and aims and objectives of teacher education. The session 2017-18 began with an orientation programme on 15/09/2017 followed by regular classes. The college conducted two internal examinations. The first sessional examination was held on 08/12/2017 to 11/12/2017 The second sessional examination was held on 21/02/2018 to 26/02/2018. The session also organized micro teaching and students' demonstration classes which was followed by internship for B.Ed. 1st

year. B.Ed. 2nd year students went for a 4 month internship programme from the month of February to May. Third Internal exam of the B.Ed. 1st Year students was held during 22/05/2018 to 30/05/2018. Apart from the curriculum aspect, various important days like Republic day, World environment day, Yoga day, Science day was also reflected in the academic calendar of the college. Dates were fixed in the academic calendar for the event relating to the paper 14 and 15 were also reflected in the academic calendar of the college. M.Ed. Orientation programme was held on 03/05/2018 and regular classes continued afterwards.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.collegeofeducation.co.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
243	BED	TEACHER EDUCATION	100	100	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.collegeofeducation.co.in/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
CLAY LIGHT MAKING	B.ED.	25/10/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NAMAMI BRAHMAPUTRA GROUP ART EXHIBITION	SRI MITHUN DAS	NAGAON FINE ARTS SOCIETY	22/06/2017	ART
DOOARS	SRI MITHUN	RAMKINKAR ART	15/03/2018	ART

ANNUAKL AN
INTERNATIONAL
MODERN AND
CONTEMPORARY
ART EXHIBITION

DAS

GALLERY, NORTH
BENGAL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
EDUCATION	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	Nil	1	Nil
Attended/Seminars/Workshops	Nil	Nil	1	Nil
Attended/Seminars/Workshops	Nil	Nil	1	Nil
Attended/Seminars/Workshops	Nil	Nil	1	Nil
Attended/Seminars/Workshops	Nil	Nil	1	Nil
Attended/Seminars/Workshops	Nil	Nil	1	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
An Extension program on Health issues among women residing in Panigaon Slum area on 09/05/2017.	College of Education, Nagaon	4	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
CREATING AWARENESS ON GENDER ISSUES	COLLEGE OF EDUCATION, NAGAON	A PROGRAM ON THE TOPIC PARENTAL ATTITUDE TOWARDS MALE AND FEMALE CHILDREN AT HOME	6	60

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
STUDY TOUR	150	COLLEGE OF EDUCATION NAGAON	1
FACULTY EXCHANGE PROGRAMME WITH ADP COLLEGE	1	COLLEGE OF EDUCATION NAGAON	3
INTERNSHIP/ PRACTICE TEACHING	200	COLLEGE OF EDUCATION NAGAON	120

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
THROUGH TEACHING	INTERNSHIP	KIRAN BALA GOSWAMI BALIKA VIDYAPITH	01/02/2017	31/05/2017	15
THROUGH TEACHING	INTERNSHIP	HOIBORGAON GIRLS HIGH SCHOOL	01/02/2017	31/05/2017	10
THROUGH TEACHING	INTERNSHIP	BENGALI GIRLS HIGH SCHOOL	01/02/2017	31/05/2017	10
THROUGH TEACHING	INTERNSHIP	PUB KAMPUR HIGH SCHOOL	01/02/2017	31/05/2017	04
THROUGH TEACHING	INTERNSHIP	DIMORUGURI HIGH SCHOOL	01/02/2017	31/05/2017	10
THROUGH TEACHING	INTERNSHIP	NAGAON MISSION HIGH SCHOOL	01/02/2017	31/05/2017	11
THROUGH TEACHING	INTERNSHIP	URIAGAON HIGH SCHOOL	01/02/2017	31/05/2017	10
THROUGH TEACHING	INTERNSHIP	MORIKOLONG HIGH SCHOOL	01/02/2017	31/05/2017	10
THROUGH TEACHING	INTERNSHIP	AUNIATI HIGH SCHOOL	01/02/2017	31/05/2017	10
THROUGH TEACHING	INTERNSHIP	LUMDING HS SCHOOL	01/02/2017	31/05/2017	10

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6868000	6038185

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Existing
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOULE	Partially	2.0	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3110	66586	405	32039	3515	98625
Reference Books	1626	9150	95	22961	1721	32111
Journals	10	10323	0	0	10	10323
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module	Date of launching e-
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		is developed	content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	25	1	1	1	1	1	1	50	0
Added	0	0	0	0	0	0	0	0	0
Total	25	1	1	1	1	1	1	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
810000	508668	6868000	6038185

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

A budget is simply a spending plan that takes into account estimated current and future income and expenses for a specific future time period, usually a year. Having a budget of an institution keeps spending a check and makes sure that its savings are on track for the future. It also helps in keeping care of overspending and helps shut down risky spending habits. As other institutions, College of Education, Nagaon also prepares annual budget for each financial year. This year 2017-18 the budget emphasize more on to construct a new RCC building in the campus of the college to start M.Ed. course along with running B.Ed. course as well, secondly the silver jubilee celebration of college also takes more importance. Brief statement of different heads of academic and physical facilities and their allotments is mentioned below. Academic Facilities 1. Inspections:- 200000/- 2. Silver Jubilee celebration:- 200000/- 3. Festivals:- 120000/- 4. Travelling:- 150000/- 5. News Paper Bill:- 3000/- 6. Library:- 60000/- 7. Affiliation and Enrollment Fees:- 100000/- Total 810000/- Physical Facilities:- 1. Construction of Ground Floor of New RCC Building:- 3800000/- 2. Const of First floor of RCC Building:- 2500000/- 3. Electricity Bill:- 95000/- 4. Telephone Bill:- 60000/- 5. Municipal Tax:- 26000/- 6. Electricals:- 37000/- 7. Repairing of Assam Type Building:- 200000/- 8. CCTV Installation :- 50000/- 9. Office Stationaries:- 50000/- 10. Other Repairing

needs:- 50000/- Total:- 6868000/- Procedure and Policy:- Financial records of the college maintained through cash-book and vouchers. To maintain transparency internal and external audit also done in each year.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	POST MATRIC SCHOLARSHIP, MINORITY SCHOLARSHIP	32	Nil
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
YOGA AND MEDITATION	11/12/2017	100	COLLEGE OF EDUCATION NAGAON
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

No Data Entered/Not Applicable !!!

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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No Data Entered/Not Applicable !!!

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
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No Data Entered/Not Applicable !!!

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
CULTURAL 08	INTRAMURAL	100
LITERARY 07	INTRAMURAL	60
GAMES SPORTS 15	INTRAMURAL	200

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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No Data Entered/Not Applicable !!!

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College of Education, Nagaon puts effort to involve students on various activities of academic camp and administrative activities. As IQAC is formed all the responsibilities are entrusted to IQAC. It plays a critical role like an academic council, in setting up the academic direction of the college. Students are indirectly involved with IQAC activities. Two class coordinators selected for the academic year 2017-18 as the representatives of all academic and non-academic development work for the whole year. Even they can indirectly participate in the activities of administrative body though they have no opportunity to act as members of governing body. But the class coordinators have the right to provide suggestions and to place their needs and demands as student representatives of the year. The student coordinators advise in respect of academic enrichment through regular reports to the governing body through the Principal of the college. Student coordinators also participate in the decision-making body for various academic promotion activity. College authority tries to promote the interest of the students on academic development activities, to provide all kinds of information about the decision of governing

body, to identify and help to solve problems encountered by students in the institution, to consult students on any issues of improvement. For this purpose the IQAC coordinator has the responsibilities to select coordinators for four different fields, as Literature coordinator, Cultural coordinator, Sports coordinator and Magazine coordinator etc. For the academic year 2017-18, class coordinators were Mr. Abinash Dutta and Miss Garima Phukan, sub-coordinators were (Literature) Rashmi Rekha Borah and Kankanjyoti Borash, (Cultural) Puja Borah and Niva Kakoti, (Sports) Pinki Saikia etc. All these representatives have the right to provide suggestions, to demand their needs to governing body of the college. The governing body and IQAC of the college truly give opportunities to foster skills like leadership skill, communication skill, skill of team work, organised skill, and public speaking skill, etc. The literature coordinator has the responsibilities to organise various activities for qualitative enhancement of the students like celebrating various important days, organizing competitions, providing opportunities for participating in state level competitions etc.. Responsibilities of the cultural coordinator are to organized cultural programme for the enrichment of local culture. Sports coordinator has the responsibilities to organized various games and sports apart from the annual college festival. The magazine coordinator has the responsibilities to publish three kinds of magazines - the annual magazine Sarasee, wall megazine and one hand written magazine which are published in the occasion of Freshmen Social. All these activities help to improve the academic and administrative performance of the students. Even in case of planning, organising and implementing various innovative programs they have direct involvement. All these activities directly helps to the quality enhancement of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association, College of Education, Nagaon was registered under the societies registration Act, XX1 of 1860 vide Reg. No. NG/254/N/01 of 2014-15. The association is formed for the development of college with a minimum amount contributed by the alumnees at the time of registration. The association is working for the benefit of the college with some active members of the association. Thisd association has been running smoothly comprising of all the successfully pass out trainees from the very beginning. The pass out trainees of every year deposited Rs. 200/- and Rs. 350/- from 2018 in the college office along with the pass certificate fee as a contribution for the up liftment of the college. The president of this association is Nazma Sultana. The first batch alumnee of the institutiton and retired subject teacher of Dawson High School, Nagaon and the secretary of this association is Bandana Sabhapandit and alumni and faculty of this institution. The association has at present 869 numbers of alumnee registered till today. 1. Organisation of Health Check-Up Camp:- An annual Health Check-up camp is organised by Alumni Association, College of Education, Nagaon. It is an important activity that because the health issues of the trainees bring into light with the help of a medical team sent by the Joint Director Office, Public Health. 2. Workshop on Yoga and Meditation:- One of the most significant contribution made by the association is to organise workshop. On Yoga and Meditation every academic year. The importance of yoga and Meditation is known to all nowadays to live a stress free life in the modern days and mainly in the period of corona pandemic, each and every person from children to aged persons is taking help of yoga and Meditation. Every years one professional yoga instructor is invited and he/she with the help of the trainees practice yoga in the college auditorium. Details of Office Bearers:- ? Nazma Sultana, President Alumni Association ? Bandana Sabhapandit, Secretary, Alumni Association.

5.4.2 – No. of enrolled Alumni:

151

5.4.3 – Alumni contribution during the year (in Rupees) :

48650

5.4.4 – Meetings/activities organized by Alumni Association :

MEETING 03 ACTIVITIES 03

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

College of Education, Nagaon is always forwarded with the effective leadership towards the vision and mission of the College to produce quality teachers as per the local and global needs. The aim of the College is to provide quality education to the students and preparing them to be a committed citizens focusing on social issues, environmental concerns and emerging global and local challenges. The IQAC always encouraged to train intellectually well-developed teachers focusing on vision of the College. Under the goal of leadership, the College always tried to achieve the vision and mission of the College through the following way- by creating an environment, by providing equal opportunities for learning beyond the curriculum, by providing quality training as per the social requirements and encouraging all to participate in the intellectual inputs like class room discourses, field studies, in depth research in novel areas. Decentralization and participative practices are done by the College by involving everyone and make responsible as per the system demands.

Decentralization management: The College always co-operates and supports the process of decentralized governance system with proper and well defined inter-relationship. The management of the College has two main committees- Governing body and executive member of the society. The management of the College is directed by Governing body, whose members are appointed in comply with the guidelines of Gauhati University. All the important decisions related to the institute are taken by the Principal in consultation with the governing body and society members. Principal is the academic head of the institute and faculty members are responsible for looking day to day academic activities and other related issues and report to the Principal. Students are also participating in feedback mechanism for quality improvement of the College.

Regular meeting of these committees are held for the smooth functioning of the College. **PARTICIPATIVE MANAGEMENT:** The College always encouraged the culture of participative management system by involving everyone in various activities.

IQAC initiates the process of organizing different national /international seminars, webinars, FDP, orientation program and research activities in the area of teacher education as well as social issues and delegates the responsibilities to the concerned faculty members for implementation of the programs in a successful way. The coordinator and the members of the IQAC prepare the Annual Quality Assurance Report every year with the help of faculty members. The Principal, faculty members and office staff are involved in defining the policies and procedures pertaining to admission, discipline, grievance, training and development and library services etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
<p>Teaching and Learning</p>	<p>College has a unique teaching learning strategy for effective interaction for teaching learning college faculties have adopted innovative method like interaction method, virtual reality technology, blended learning, project based learning. In the session, 2017-2018 teachers organized project based teaching for teaching social science and paper 03, paper 05, paper 06 of B.Ed. Course, in case of teaching M.Ed. paper like 06 and 04 teaching through project method. Field visit are also used for effective teaching learning during the session 2017-2018. For teaching of paper 08 of B.Ed. students workshop is organized for the students by using role playing and dramatization method for effective teaching learning process.</p>
<p>Research and Development</p>	<p>College of Education conducted research work for new implementation of ideas and innovations. Action research was conducted by the students of B.Ed. 2nd year in their internship period to inculcate a spirit of research work and scientific thinking, M.Ed. students were encouraged to prepare dissertation on basis of unique research work. During the session 2017-2018, M.Ed. first batch students were admitted. They were encouraged to involve in different research project for solving teaching learning related problems of the society.</p>
<p>Curriculum Development</p>	<p>During the session 2017-2018 College of Education, Nagaon has adopted different strategies for effective transaction of curriculum. Professors assigned for paper 14 and paper 15 were organized workshop and seminars by inviting resource person from other institutions. Different activities were organized during the session 2017-2018. An workshop was held on mythical thinking in contemporary life. The workshop was organized by Tulika Saikia. Resource Person invited for the programme was Mrs. Gita Devi Battacharya, HoD, Philosophy Department, ADP College. For effective implementation of activities of paper 15 faculties of the college were</p>

involved properly and organized different workshops like preparation of achievement test, Workshop on writing Internship Report, Workshop on writing school Diary. Project on case study was done by the B.Ed. 2nd year students in their internship period for diagnostic teaching in secondary level under the guidance of Dr. Sewali Borah. A movie 'Black' was presented through projector among the B.Ed. 2nd year students under the guidance Mrs. Mitali Devi. A seminar was also held on 'Issues and Problems of Adolescence' among the B.Ed. 2nd year students where Resource Person was Miss Pitima Borah. Yoga Workshop was held under the guidance of Mrs Bandana Sabhapandit. A workshop was held on 'Place of Art in Education' under the guidance of Sri Mithun Das.

Examination and Evaluation

College of Education, Nagaon exclusively follows the Gauhati University examination guidelines for both internal and external examinations. Accordingly, the internal assessment marks are given on the basis of sessional examination, group discussion, home assignments and seminars. The evaluation of the project reports are done by the external examiners. However, the presentation of the project reports before the respective teachers is also mandatory. Under the guidelines of the Gauhati University, College of Education, Nagaon conducts external examination as per the schedules declared by the Gauhati University.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	College uploaded the merit list, admitted student list in the college website. Rules and regulations regarding admission, date of admission, merit list were uploaded in college website. College necessary information, rules and regulations, guidelines regarding uniform, time table etc are also uploaded in the website during the session 2017-2018.
Finance and Accounts	College of education, Nagaon maintains accounts manually. College has made both internal and external audit for financial purpose. Every year accounts of the college are being audited as per the rules and regulation

	of the Governments. Payments of salary is made through accounts.
Student Admission and Support	Admission merit list is uploaded in the college website. After taking admission students admission list is also displayed in the college website. Registration of the admitted student in the affiliated university (GU) is done digitally. Internal marks of the students are also uploaded in the university portal. For support system from the students COE create WhatsApp group for sharing necessary information, rules and regulation. During the session 17-18, 15 WhatsApp group were created for B.Ed. trainees and for M.Ed. 6 WhatsApp groups were created for better teaching learning process.
Examination	College of Education, Nagaon exclusively follows the GU examination guidelines for both internal and external examination. Marks of the examination both internal and external are recorded digitally by the college office. Internal marks are uploaded in Gauhati University Portal for both B.Ed., M.Ed. during session 2017-18. Regarding all information of examination both internal external are shared in students WhatsApp groups.
Planning and Development	COE, Nagaon uses google, YouTube platform to know related information and design development strategy. COE has different committees to plan for different developmental activities. For that purpose COE uses Gmail, WhatsApp group.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme	Title of the administrative training programme	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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	organised for teaching staff	organised for non-teaching staff				
2017	USE OF ICT IN TEACHING LEARNING	USE OF ICT FOR ADMINISTRATIVE PURPOSE	17/08/2017	19/08/2017	19	7
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
MUTUAL FUND, SEED MONEY, STUDY LEAVE, HEALTH CHECK UP PROGRAMME, MEDICAL REIMBURSEMENT FACILITY	MUTUAL FUND, SEED MONEY, STUDY LEAVE, HEALTH CHECK UP PROGRAMME, MEDICAL REIMBURSEMENT FACILITY	FREE HEALTH CHECK UP, YOGA AND MEDITATION CAMP FOR MENTAL HEALTH, PROVISION OF SCHOLARSHIP FROM DIFFERENT AGENCIES

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly. Internal audit is conducted in each financial year by 2 Governing Body members of the College and external audit is conducted by Chartered Accountant for verification of all the original documents for payments, receipts, vouchers of the Principal and the office assistant. The details of all the transaction of the entire financial year is consolidated and maintained by the College office. The internal audit is placed in the Governing Body meetings. And the meeting discusses on the audit report and Principal cum secretary replied regarding the objections on the report if any. The external audit is an independent verification of the overall financial transaction throughout a financial year. In the session 2017-18 Sri Kunjamohan Bora and Sri Birendra Kr. Das were appointed by the Governing Body as Internal Auditors

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	GAUHATI UNIVERSITY	Yes	GOVERNING BODY
Administrative	Yes	GAUHATI UNIVERSITY	Yes	GOVERNING BODY

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. DONATION OF BOOK TO THE LIBRARY 2. SHARING IDEAS FOR OVERALL DEVELOPMENT OF THE COLLEGE 3. PARTICIPATION IN DIFFERENT ACTIVITIES OF THE COLLEGE LIKE CULTURAL ACTIVITIES, OBSERVATION OF REPUBLIC DAY AND INDEPENDENCE DAY

6.5.3 – Development programmes for support staff (at least three)

1. WORKSHOP ON USE ICT IN THEIR WORKS. 2. WORKSHOP ON USE OF SMART PHONE.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. DEVELOP AN EFFECTIVE TEACHING METHODOLOGY. 2. METHODOLOGY FOR BEST STUDENTS PERFORMANCE. 3. INVOLVEMENT IN RESEARCH WORK BY THE FACULTIES.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	UGC sponsored two days National seminar was organized by the Rupahi college in the collaboration with College of Education, Nagaon on the topic "Women Empowerment and Changing Scenario of Women	28/06/2017	28/06/2017	29/06/2017	10

	Education in North-East India"				
2017	IQAC prepared the Annual Report for the year 2016-17 and submitted to the NAAC on due time	04/06/2017	Nil	Nil	Nil
2017	?Academic calendar is prepared on time for the session 2017-2018 and distributed among the faculties, office staff and students.	08/08/2017	Nil	Nil	20
2018	Workshop on 'Lesson Planning'	28/01/2018	Nil	Nil	110
2018	College organized a workshop on 'Bag Making' under Student Welfare Organisation programme	13/02/2018	Nil	Nil	100
2018	'Mask Making' workshop	02/03/2018	Nil	Nil	100
2018	?Opening ceremony of M.Ed. course was held successfully on 03.05.2018. Dr. Biswajit Sharmah, Director, College Development Council, Gauhati University was present	03/05/2018	Nil	Nil	80

	as Chief Guest on the occasion.				
2017	In the 2nd phase unveiling of statue of Radhakrishnan by the Deputy Commissioner of Nagaon Assam	05/09/2017	Nil	Nil	250
2017	In the 3rd phase motivational talk programme on 'Motivation, Inspiration and Aspiration'. As resource person college invited by prof. Uday Kishore, internationally reputed immunologist of Brunel University, London and Prof. Jogan Ch. Kalita, Departme	17/09/2017	Nil	Nil	250
2017	In the final phase closing ceremony with Alumni meet and Open meeting. College invited chief guest were Dr. Bhabesh Goswami, Vice Chancellor of Cotton University Dr. Mridul Hazarika, Vi	23/12/2017	Nil	Nil	400

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Chancellor
of Gauhati
University

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
HAIBORGAON GIRLS HIGH SCHOOL	02/06/2017	02/06/2017	30	40

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

College of Education, Nagaon has a green campus and it is plastic free and hygienic. All the human resources of the college understand the importance of trees and maintain healthy environment inside and nearest place of the college campus. Sanitization campaign was done during the session 2017-2018 to maintain cleanliness inside the college campus and the classrooms. College uses only clay pot for flowering in the college campus. Students, faculties and non-teaching staff are also very aware regarding the use of electricity. They switch of the light and fan whenever they leave the place immediately.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
YOGA AND MEDITATION	11/12/2017	13/12/2017	100

PROGRAMME

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tabaco Free Campus Plastic Free Campus Green Campus with areca pump Classrooms have maximum windows and ventilators facilities for passing air and light easily

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE 2017-18 no-1 1.Title of the practice- Eco friendly Campus. 2.The context- The need of eco-friendly practice was felt by the institution authority due to the rise in environmental crisis. 3.Objectives of the Practice: i.To protect and preserve the environment. ii.To promote 3Rs- reduce, recycle and reuse. iii.To make sustainable use of natural resources. 4.The practice: The institution decided to make use of eco-friendly practices to save the nature. More green plants and flowering plants were planted to increase greenery of the campus. There was a complete ban on the use of plastic products inside the college campus. Clay pots, dustbins made from bamboo, energy efficient LED lights were used. 5.Obstacles : none. 6.Impact of the practice: The campus looked clean and green. 7.Resource required: Clay pots, bamboo dustbins, green plants, flowering plants, energy efficient lights. Best practice 2017-18 no-2 1.Title of the practice: Use of ICT in the institution. 2.The context: The institution decided to make use of ICT extensively in all its work due to the rising trend in computer technology. 3.Objectives of the practice : i.To make the college staff competent in the use of ICT. ii.To enhance learning among students through ICT. 4.The practice: The institution made available ICT equipments and smart classrooms for teaching. Powerpoint presentation was used in most of the classes. The non teaching staff also used ICT in their office work. 5. Obstacles: none. 6. Impact of the practice: A major change in the teaching learning environment was seen in the institution. The student's participation level in the classroom increased as learning became more scientific.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution with its vision, to enhance access to higher education ensuring excellence in teaching, learning and research worked hard to fulfill its thrust. A lack of higher educational opportunity in teacher education sector in the whole of central Assam was seen. The students had no opportunity for higher studies in teacher education. Hence, the institution took initiative and planned to introduced M.Ed. (Master of Education) course for bringing excellence in teaching, learning and research. Sincier effort was made and all the formalities were completed with NCTE (National Council for Teacher Education) and Gauhati University in 2017. Finally, the M.Ed. course was introduced in the institution from 2018. The course was affiliated to Gauhati University and recognised by NCTE. The course fulfilled the need of higher education resulting in tremendous welcome from the community sector.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

Planning of a year's work for an institution proves to be of vital importance. It helps the institution to develop and maintain the skills necessary for its future success. It navigates the needs and challenges that arise in the future to achieve the goals that will lead to success and achieve them through the work that will enable the institution to succeed. Keeping the goals in mind the institution has planned certain activities to conduct for the The activities planned for the session 2018-2019 are 1. An Orientation Programme on M.Ed course 2. Workshop for the Preparation of Competitive Examination 3. Workshop on Preparation of Achievement Test 4. Street Drama 5. Awareness on Environmental Impacts and Sustainability 6. Placement Awareness Programme 7. Orientation on Library Use