

SCHOOL INTERNSHIP PROGRAMME

FOR TWO-YEAR B.Ed. COURSE

UNDER

GAUHATI UNIVERSITY



Report on Internship Experiences

Month: February-May 2023

Submitted by Animesh Agamacharyya

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*Examined
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➤ TIME TABLE PREPARATION

Time table is a mirror that reflects the entire educational programme followed in the school. It prevents any kind of time waste in the school. Time table gives a clear vision and comprehensive picture of school activities. A proper preparation of school time table is very important to run the school and classes smoothly. It mainly coordinates four elements in the school- students, teachers, classrooms and the school time slot. A time table is prepared after proper discussion with teaching staff, Principal and Vice Principal.

In **Bhugeswar Hazarika Girls Higher Secondary School**, all the teachers, students, principal and other teaching staff follow a fixed time table. In preparation of time table of the school is given consideration in fulfilling physical, social, psychological needs of the students. The school time table is also well prepared in ensuring not allotment of too much or too less work to one teacher. During internship period I have observed that a well planned Time Table was prepared for the school. Every teacher follows the time table. Time table has proper distribution of time for classes as well as leisure time. The classes in the school starts from 9:15 am and ends at 3:15 pm from Monday to Friday. On Saturday Time table is followed from 9:15 am to 1:10 pm. From Monday to Friday the school time table has a 30 min break time at 1:10 pm.

1 st period	9:15-10:00
2 nd period	10.00-10:45
3 rd period	10:45-11:30
Break time	(10 minutes)
4 th period	11:40-12:25
5 th period	12:25-1:10
Break time	(30 minutes)
6 th period	1:40-2:25
7 th period	2:25-3:15

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B-Report on Internship Experiences

Months: February – May 2023

SUBMITTED BY :SABITA BORAH

COLLEGE OF EDUCATION. NAGAON

ROLL NO : UA -211-243-0083

Examined
[Signature]

Borah
Principal
College of Education
Nagaon (Assam)

[Signature]

➤ TIME – TABLE PREPARATION:

Time table is a mirror that reflects the entire educational programme followed in the school.. it eliminates wastage of time and energy both of the teachers and students. Time table gives a clear vision and comprehensive picture of school activities i.e. what is being done during which period, where, by whom and when.

In Govt. Urban High School all the teachers, students, headmaster and other teaching staff follow a fixed time table. In preparation of time table of the school is given consideration in fulfilling physical, social, psychological needs of the students. The school time table is also well prepared in ensuring not allotment of too much or too less works to one teacher. All the activities are done as the set time table. In positively 9:00A.M. morning assembly begins for 15 minutes. After that, the first class started at 9.15A.M. and it ends at 10:00 A.M. Then, another three classes is held. Each class takes 40minutes. At 12:00 P.M. break time is started for the 45 minutes. After leisure, three classes is taken place. Finally, at 2:40 P.M. school hour is ended. Our vice headmistress ma'am and head sir strictly observed and ensured that there should be a teacher in each class on time.

	CLASS ROUTINE -2023-24						
	1st 9-15 — 10:00	2nd 10:00 — 10:40	3rd 10:40 — 11:20	4th 11:20 — 12:00	5th 12:45 — 1:25	6th 1:25 — 2:05	7th 2:05 — 2:40
Ka-man	Ass-Dibyo Jyoti	Eng-Ritu moni	Math-Durga	Games-Mozibur			
I	Math-Juri	Art-Mazibur	Eng-Jayati	Ass-Monalisa	X	X	X
II	Ass-Monalisa	Art-Utpal	E.V.S-Sadliqur	Math-Juri	E.V.S-Nabanita (S)	X	X
III	E.V.S-Sadliqur	Ass-Monalisa	Math-Juri	Eng-ALI	Eng-Jayati	X	X
IV	Eng-Jyoti (I)	Ass-Nabanita (S)	Math-Rajib	E.V.S-Nabanita (S)	Art-Monalisa	X	X
V	Ass-Ritu	Math-Rajib	Eng-ALI	Social-Sadliqur	Art-Juri	X	X
VI(A)	Ass-Durga	Eng-Jyoti (S)	Scince-Dhruba	Math-Jyoti (J)	Art-Durga	X	X
VI (B)	Eng-ALI	Math-Nabarun	Social-Utpal	Hindi-Ritu	Art-Manakshi	Social-Nabanita (S)	Hindi-Dibya
VII(A)	Eng-Jayati	Hindi-Julee	Math-Nabarun	Ass-Riju	Scince-Jyoti(J)	Ass-Durga	Art-Mazibur
VII(B)	Ass-Satari	Math-Jyoti (I)	Hindi-Julee	Social-Satsari	Social-Sadliqur	Scince-Dhruba	Art-All
VIII(A)	Math-Monikuntala	Eng-Jayanta	Hindi-Dibya	Ass-Rashmi	Scince-Dhruba	Eng-Jayati	Art-Ritu
VIII(B)	Scince-Dhruba	Ass-Manakshi	Social-Jyoti (S)	Hindi-Dibya	Scince-Rajen	Social-Riju	Eng-Gra-Monikuntala
IX(A)	Social-Rashmi	Ass-Dipali	Math-Rajen	Scince-Purabi	Math-Nabarun	Eng-Jayanta	Eng-Gra-Satari
IX(B)	Social-Riju	Math-Krishna	Scince-Purabi	Eng-Barnali	Mira,Dipali,Nabanita,Ju lee	Eng-Barnali	Ass-Gra-Manakshi
IX (C)	Social-Nabanita (I)	Eng-Mukut	Math-Krishna	Ass-Dipali	Mira,Dipali,Nabanita,Ju lee	Ass-Satari	Eng-Gra-Jayanta
X (A)	Scince-Purabi	Math-Mira	Eng-Jayanta	Social-Monikuntala	Mira,Dipali,Nabanita,Ju lee	Scince-Purabi	Eng-Gra-Riju
X(B)	Eng-Barnali	Scince-Rajen	Ass-Nabanita (I)	Math-Mira	Ass-Rashmi	Elective - Mira,Dipali,Nabanita, Julee	Eng-Gra-Barnali
					Social-Moni		Ass-Gra-Rashmi

An image of school time table of periods